



**NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA
ODISHA 769 008**

SPONSORED RESEARCH, INDUSTRIAL CONSULTANCY & CONTINUING EDUCATION

(SRICCE)

No.: NITR/SR/2019/M/0091

Date: 30-Jan-2019

CIRCULAR

Sub: SRICCE – Project Management System – LIVE:

SRICCE – Sponsored Research Industrial Consultancy and Continuing Education; The nodal office of the institute that provides support to externally funded projects, and monitors their progress on behalf of the sponsors. These projects are very important for maintaining external and global linkages and are also a main source of revenue for the Institute.

SRICCE office acts as a facilitating centre in providing assistance to the PIs of the Institute in executing the projects both in pre-award and the post-award stages, maintaining the funds received, handling the expenditure incurred and the relevant certificates issued on timely basis for the smooth running of the projects.

With efforts from all predecessors and the coherent efforts of Office Automation Cell, "SRICCE – Project Management System" has been designed online successfully. The online system has multiple modules within for various stakeholders viz. Project/Consultancy/Continuing Education programme Registration, Expenditure Management (Fund Booking, Advance, Loan, Travel, PO etc.), Advertisement, Fellowship, various applications/forms, UC & SoE, and Reports. The above modules are broadly contained within the classified 3 major categories; Admin (OAC & SRICCE Officials) Module, Execution (SRICCE Office) module and PI/Stakeholder module.

1. **PI/Stakeholder module:** Project/Consultancy/Continuing Education programme registration, Advertisement application, Fellowship approval, Interim UC generation, Request for advance/loan, Scrutiny of Project fellow applications and Generation of various reports.
2. **Execution module:** Expenditure management on the entirety, Fellowship processing, Generation of Final UC & SoE and various reports.
3. **Admin module:** Design of new modules, Creation of masters, Approval/rejection of all activities initiated from modules mentioned in S.No.01 & 02.

Admin module and major portions of the Execution module has been created and is running successfully. PI/Stakeholder module has also been created with few technical portions under construction.

SRICCE office is taking sincere efforts in digitizing the records at the initial phase and the flow in order is as below:

- i. Sponsored projects in reverse chronological order.
- ii. Consultancy projects in reverse chronological order.
- iii. Short term courses/conferences etc., in reverse chronological order.

All Projects (Sponsored) registered with SRICCE office on or after 01.11.2018 is being recorded ONLINE. The expenditures and corresponding statements are updated online simultaneously. A consolidated statement of expenditure (internal purpose) will be added shortly to be viewed by all PIs as an exclusive feature (in excel format, which can be exported as well) which is being tested now.

This SRICCE portal with all above features was opened LIVE to NITRKL fraternity by the honorable Director during the Heads & Deans meeting held on 30.01.2019, 05:30 PM at Board Room. A demo was given to all members during the meeting by Assistant Registrar (SRICCE) in the presence of PIC-OAC & Scientific Officer (In-charge SRICCE portal).

All PIs will have access to view the detailed status of their projects in their NITRIS portal login with the following link:

“Services → SRICCE → My Projects → Project Details”

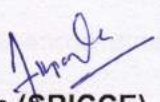
The above PI module is a β version.

Omissions and Exclusions may kindly be brought to the notice of the admin for necessary modification and upgradation. Also, inputs from your end are highly valuable which shall be incorporated upon necessary approvals sought within the framework, if any.

All such inputs may be sent to srcice@nitrl.ac.in for necessary processing.

This portal will yield more benefits with inputs and consensus of all stakeholders, which is expected to flow in with the knowledge and experience that we have been acquiring during our process day to day. All future circulars/notices (internal/external) and relevant documents will be updated periodically as and when approved by the competent authority. The same shall be populated in the SRICCE portal under a tab: “Circulars/Notices”.

I wish everyone enjoy the technology at its hands and bring in growth to the system!


Dean (SRICCE)

Copy to:

1. All Deans/HODs/HOOs/HOCs/HOUs as per standard mailing list.
2. All DRs/ARs.
3. All employees by group email.
4. Secretary to Registrar.
5. Secretary to Director.
6. PIC-OAC to kindly populate in the SRICCE portal for the access of all stakeholders.
7. SRICCE Automation file.