



**NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA**

FORM – ES / 09

FORWARDING OF APPLICATION / ISSUE OF NOC FOR OUTSIDE JOB

No. – NITR/.....

Date – / /20.....

Request for – (A) Forwarding of Application Form (B) Issue of NOC

Name – Dr./Mr./Ms.

Emp. Code –

Department Code – Designation –

AGP/GP – ₹

PART – A : PARTICULARS* OF THE POST APPLIED FOR

1. Organization Name -
2. Name of the Post -
3. Pay Scale - Pay Band – PB / GP / AGP – ₹

PART – B : OTHER PARTICULARS

4. Date of joining in the Institute -
5. Whether reimbursed Relocation Charges for joining in the Institute - YES / NO
6. Number of applications forwarded and/or NOC's issued since last 01/January -
7. Proposed mode of release - Resignation Service Transfer Lien
Deputation EOL

Forwarded [to Establishment office].

Signature of the HOD/HOC/HOO

Signature of the Employee

** N.B. – Please enclose a copy of the Advertisement (for both), original Application Form (for A), copy of the Call Letter / Admit Card (for B).*

FOR OFFICIAL USE ONLY

Particulars verified.

ELIGIBLE / NOT Eligible. Put up for kind perusal.

Verified by

Office Supdt.

Asst. Registrar (Estt.)

Not Approved. Approved. Recommended to the Director for kind approval.

Not Approved. Approved.

REGISTRAR

DIRECTOR