



No.NITR/ES/2014/LTC/ 2596

Dt. 26.11.2014

CIRCULAR

Sub: CCS (LTC) Rules, 1988 - Relaxation to travel by Air to visit North Eastern Region (NER), Jammu & Kashmir (J&K), and Andaman & Nicobar Island (A&N).

Competent Authority has been pleased to approve implementation of the Government of India Order on the above subject issued by the Ministry of Personnel, Public & Grievances and Pensions, (Department of Personnel and Training) vide office Memorandum No.31011/3/2014-Estt.(A-IV), dated: 26/09/2014 as under:-

In relaxation of CCS (LTC) rules, 1988, Institute employees are permitted to travel by Air to North Eastern Region (NER), Jammu & Kashmir (J&K), and Andaman & Nicobar Island (A&N) as per the following scheme:-

- 1) All eligible employees may avail LTC to visit any place in NER/A&N/J&K against the conversion of one block of their Home Town LTC. Fresh Recruits are also eligible for this benefit against conversion of one of the three Home Towns in a block of four years applicable to them.
- 2) Employees entitled to travel by air can avail this LTC from their Headquarters in Economy class.
- 3) Employees not entitled to travel by air may be permitted to travel by air in Economy class in the following sectors:-
  - a. Between Kolkata/Guwahati and any place of NER
  - b. Between Kolkata/Bhubaneswar and Port Blair.
  - c. Between Delhi and any place in J&K.

Non-entitled employees may start their Journey from Rourkela to Kolkata/Guwahati/Bhubaneswar/Delhi as per their entitlement.

- 4) Expenditure incurred on cancellation/rescheduling/ return of air tickets (if any) will be borne by the concerned employees.
- 5) Air travel by non-entitled officers on the sectors mentioned in item (3) above may be permitted while availing LTC to any place in India (4 year Block) also.
- 6) All LTC travellers may purchase air tickets under economy class or LTC-80 whichever is lower. IRCTC price shall be taken as reference.
- 7) Air tickets to be purchased directly from the airline (Booking counters, website of airline) or by utilizing the service of Authorised Travel Agents viz. M/s. Balmer Lawrie & Company, M/s Ashok Travels and Tours and IRCTC (to the extent IRCTC is authorised as per DOPTs OM No. 31011/6/2002-Estt.(A) dated 02/12/2009) while undertaking LTC journey. **Booking of tickets through other agencies is not permitted.**
- 8) This scheme shall be in operation for a period of 2 years from 26/09/2014 to 25/09/2016.

This issues with approval of the competent authority.

  
**REGISTRAR**

Copy to:

- 1) All Deans/HODs/HOOs for information and circulation.
- 2) Secretary to Director.
- 3) LTC File