



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला  
NATIONAL INSTITUTE OF TECHNOLOGY, ROURKELA

**Advt. No.– ES/03/2015**

**ADVERTISEMENT FOR RECRUITMENT OF NON-TEACHING POSTS**

Online applications in prescribed format are invited from Indian nationals possessing excellent academic background for the following posts.

Sl. No.	Name of the Post	Pay Scale		Number of Vacancies*					AGE LIMIT
		PB	(A)GP	SC	ST	OBC	UR	Total	
1	Deputy Registrar	3	7600	-	-	-	01	01	45
2	Principal Scientific Officer	3	7600	-	-	-	01	01	45
3	SAS Officer - Sports (Female)	3	6000	01	-	-	-	01	35
4	Engineer	3	5400	-	-	01	-	01	35

\* Notes –

(a) Number of vacancies including those under reserved categories are **purely provisional** and include existing vacancies and vacancies likely to arise before 30<sup>th</sup> June, 2016.

(b) Panel of selected candidates may be created for absorption against future vacancies and new sanctions.

**Please go through the following information carefully before filling the online application.**

**QUALIFICATION AND EXPERIENCE**

**1. DEPUTY REGISTRAR**

**A. Pay Scale –** PB-3, GP - ₹ 7,600, Minimum Pay in the Pay Band - ₹ 21,900

**B. Qualification –**

Masters' degree in any discipline with at least 60% marks or its equivalent Grade in the UGC 7 point scale from a recognized University / Institute.

**C. Experience-**

- 9 years' experience as Assistant Professor in the AGP of ₹6000/- and above with experience in educational administration, or
- Comparable experience in research establishment and/or other institutions of higher education, or
- 5 years of administrative experience as Assistant Registrar or equivalent.

**D. Desirable –**

- Qualification in area of Management / Engineering / Law.
- Experience in handling computerized administration / legal / financial / establishment matters.
- A Chartered or Cost Accountant degree or diploma for the post of Deputy Registrar (Finance and Accounts) or Deputy Registrar (Internal Audit).
- Administrative Experience (equivalent to that of Assistant Registrar) earned in Industry, Government, PSU, Banks and Higher Autonomous Educational Institutes will be recognized.

**2. PRINCIPAL SCIENTIFIC OFFICER**

**A. Pay Scale –** PB-3, GP - ₹ 7,600, Minimum Pay in the Pay Band - ₹ 21,900

**B. Qualification –**

B.E. / B.Tech. or M.Sc. / MCA Degree in relevant field with first class or equivalent grade (6.5 in 10 point scale or 60% marks) and consistently excellent academic record.

**C. Experience –**

20 years industrial, research, ICT or other relevant experience of which at least 5 years should be at the level of Senior Scientific / Technical Officer or equivalent with GP of ₹6,600/-.

**Area of Experience –** High Precision Imaging Equipments (TEM/SEM), Database Management, Software Development, Computer System Administration / Application, Technology Incubation, Entrepreneurship Management.

**Note –** Specialization, percentage of marks and age may be relaxed for Institute regular employees serving in lower posts in the same cadre.

### 3. SAS OFFICER - SPORTS (Female)

**A. Pay Scale –** PB-3, AGP - ₹ 6,000, Minimum Pay in the Pay Band - ₹ 15,600

**B. Qualification –**

(i) Master's Degree in Physical Education or Sports Science with at least 60% marks (or equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record;

Record or having represented the University / College at the inter-University/ inter-Collegiate competitions or State and/or National championships;

Qualifying in national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.

(ii) Record of strong involvement and proven track record of participating in sports event management activities during college / university studies.

(iii) Record of organizing such events as student convener or in later part of life.

**C. Desirable –** Experience in guiding groups of students in sports activities and proficiency in swimming.

### 4. ENGINEER (Cryogenics & Air Conditioning)

**A. Pay Scale –** PB-3, GP - ₹ 5,400, Minimum Pay in the Pay Band - ₹ 15,600

**B. Qualification –**

B. E./ B. Tech in Mechanical / Electrical Engineering with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. **or**

Employees of the Institute serving as Technical Asst. (Selection Gr. II) for at least 6 years (Grade Pay ₹4800/-) or higher in the Institute. (Age bar not applicable; no relaxation in qualification or academic standard)

**C. Desirable –**

Experience and/or interest in Refrigeration, Air Conditioning, Cryogenics, Industrial Gases, Compressor & Compressed Gas/Air Facility, Electrical Power Systems (100 – 1000 KW).

### GENERAL INFORMATION

1. **All Qualification, Experience and Age Limit will be recognized as on 31/10/2015 (date of closing of online application form).**
2. Reservation for ST/SC/OBC/PH/Ex-Serviceman is as per Central Govt. Rules.

3. Age relaxation for SC/ST/OBC/PWD/Ex-Serviceman candidates is applicable as per Central Govt. Rules.
4. As an institute of national importance, NITR strives to have a workforce which reflects an all-India character and hence candidates from all over the country are encouraged to apply.
5. NITR strives to have a workforce which also reflects gender balance and hence female candidates are especially encouraged to apply.
6. **Persons employed in Government / Semi Government Organizations / Autonomous Bodies should submit their applications through proper channel. Alternatively, they may send an advance copy of the application and may submit the NOC at the time of interview.**
7. Degree as referred above should have been awarded by a recognized University/ Institute.
8. The Institute reserves the right not to fill any or all the posts advertised and to reject any or all the applications without assigning any reason.
9. **Selected candidates will be under probation for 2 years and will be confirmed subject to satisfactory completion of the probation and other requirements as per rule.**
10. Mere eligibility will not vest any right on any candidate for being called for selection test and/or interview. The Institute reserves the right to restrict the number of candidates for interview/selection test to a reasonable limit, on the basis of qualification, experience, and relevant to its needs higher than those prescribed in this advertisement.
11. The Institute reserves the right to relax experience for persons with brilliant academic career, with specialized skills in exceptional cases, or in the case of persons already holding analogous positions in a Central Technical Institute / Central University / Central R&D institution.
12. The Institute reserves the right to offer a lower post including entry level post of the cadre to any candidate if sufficiently qualified and experienced candidates with commensurate performance in trade test and interview are not available at higher GP/AGP.
13. Higher initial basic pay and GP/AGP may be given to exceptionally qualified and deserving candidate(s) with relevant experience.
14. **A panel of eligible candidates shall be prepared as per recommendation of the Selection Committee and vacancies that arise within one year will be filled in sequence out of the panel.**
15. The Institute reserves the right to rectify any discrepancy in the grade pay, pay band, etc., if found later on.
16. **Application fee of ₹ 300/- is payable by all applicants except SC, ST, PWD and Female candidates.**
17. Canvassing in any manner would entail disqualification of the candidature.

- 18. Name of the shortlisted candidates will be displayed in the institute website (Tentative date – 16/11/2015). No separate Individual intimation will be sent.** Beside, all information regarding Selection Test and/or Interview schedule etc. will also be provided through the Institute website only. The Institute will not be responsible in any manner if a candidate fails to visit / access the website in time. Candidates are requested to regularly visit the Institute website i.e., [www.nitrkl.ac.in](http://www.nitrkl.ac.in) for updated information regarding the recruitment.
- 19.** The decision of the Institute in all matters will be final. No correspondence /interim inquiries will be entertained from the candidates in connection with the process of selection / interview. Any dispute with regard to the selection / recruitment process will be subject to Courts / Tribunals having jurisdiction over Rourkela.
- 20.** Candidates who will get selected for interview will have to produce original documents in support of all the particulars mentioned in their application form regarding their reservation category, educational qualification, experience and other claims.
- 21. No TA/DA will be paid to attend the selection process (Test and/or Interview).**
- 22. Candidates may be posted and/or transferred to any department at any time during service career at the discretion of the management.**

### **How to apply**

**Step-1:** Register for creating User ID and Password for online application in Institute website ([http://nitrkl.ac.in/Jobs\\_Tenders/2NonTeaching/Default.aspx](http://nitrkl.ac.in/Jobs_Tenders/2NonTeaching/Default.aspx)).

**Step-2:** Fill the online application form complete in all respect and submit the same online. You can save before final submission to edit/review any field. No change is permissible after submission.

**Step-3:** After submission of form, payment gateway will open for payment of fee if applicable (not applicable for SC/ST/PWD/Female candidates). Follow the instructions carefully for payment of fee. Without payment of fee, application will not be accepted / considered.

**Step-4:** Take a print-out of the completed application form, paste a recent colour pass port size photograph, put signature at specified spaces and preserve safely. Shortlisted candidates will be required to submit the same while reporting for selection test.

### **Important Dates**

Opening of Online Application Form	-	10/10/2015	(Saturday)
Closing of Online Application Form	-	31/10/2015	(Saturday)
Notification of Recruitment Test Schedule	-	16/10/2015	(Friday)
Publication of Scrutiny Result & Schedule	-	16/11/2015	(Monday)

**Sd/-  
REGISTRAR**



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