



#### FOUNDATION FOR TECHNOLOGY & BUSINESS INCUBATION (FTBI)

(A Section 8 Company Supported by DST, Govt. of India)

Walk-in Interview for "Incubation Manager" Position at

# Foundation for Technology & Business Incubation (FTBI), NIT Rourkela

#### **Company profile:**

FTBI (https://www.ftbi-nitrkl.org/) is a Technology and Business Incubator supported by DST, Govt. of India at NIT Rourkela. We provide an ecosystem for startups to turn ideas into products that are commercially viable. We invest in enterprises, ideas and technologies that can create a positive impact on society and transform the world we live in.

1. Job title: Incubation Manager No. of Positions: 02

## **Essential Qualifications:**

- Bachelors/Master's Degree in Engineering/MBA/MCA Degree.
- More than two years of industry experience preferably in Incubation Centers.

## **Desirable Qualifications:**

- Well conversed and have excellent interpersonal and communication skills.
- Good verbal and written communication, leadership, and strategic planning skills.

# **Key Responsibilities:**

- Scouting and building pipeline of potential startups for incubation
- Managing day to day operation of incubation center.
- Assist startups in the areas of strategy, business plan development, market analysis, company registrations.
- Understand requirements of startups and build a mentoring relationship through the mentor pool.
- Develop and maintain relationships with Investors, Government bodies, Service companies
- Designing and conducting training programs and workshops for Startups.
- Define, build and finalize agreements with facilitating agencies.
- Ability to thrive in a fast paced, dynamic start-up environment
- Willingness to travel as needed.

Age: - Below 35 years as on the Interview Date Consolidated Salary: Rs. 30000/- per month Work Location: Rourkela, Odisha Date of Walk-in Interview: 06<sup>th</sup> September 2019

# Please email your resume to <u>rkpanda@nitrkl.ac.in</u> with the subject line "Application for the post of Incubation Manager, FTBI - NITR" on or before 04<sup>th</sup> September 2019

Interview Venue Address: Foundation for Technology and Business Incubation (FTBI) TI-013, TIIR Building, Ground Floor NIT Rourkela, Odisha - 769008, India Phone: 06612462804|06612462230|06612462231