



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला
National Institute of Technology, Rourkela

CLEARANCE CERTIFICATE FOR STUDENT OF THE INSTITUTE AND HALL

Clearance certificate is required in respect of the following student as he/she will cease to be a student of the Institute and/or Hall. The Head of the Department and others concerned may record the dues if any, from the student, for initiating recovery by this office. No further liabilities should be entered into in respect of the student after recording the dues and/or giving clearance on this certificate.

Name of the student	Roll No	Course & Semester	Reason for Clearance

Year of admission (a) Institute _____ (b) Hall of Residence _____

Year and month of leaving (a) Institute _____ (b) Hall of Residence _____

Asst./Dy Registrar(Academic)

#	Department/Centre/Office	Concerned Dealing Staff(s)	HOD/HOC/HOO
1	Supervisor		
2	Concerned Department		
3	Finance and Accounts Office		
4	Computer Centre		
5	Workshop		
6	Central Library		
7	Extra Academic Activity*		
8	Student Activity Centre		
9	Chief Warden Office		
10	Academic Office		
11			

* only for UG students

Verified by _____

DR/AR(AC) _____