



**NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA**

Application for withdrawal and submission of Thesis from outside
(To be submitted only after successful completion (including examinations) of all course work)

1. Name : _____ 2. Roll No.: _____

3. Academic Programme: M.Tech. M.Tech(Res) Ph.D.

4. Date of Enrolment: _____ 5. Date of Registration: _____

6. Department: _____

7. Name of Thesis Supervisor(s): _____

8. Date from which withdrawal is sought: _____

9. Reason for withdrawal (Attach suitable supporting document):

- To pursue research programme at the place of employment
- To write and submit thesis from outside [Research work already completed]
- To take a temporary break and return to the Institute for completing the research programme
- Any other

10. Arrangement made, or to be made
for completion of Thesis : _____

11. Address for communication: _____

Phone: _____ Fax: _____ E-mail _____

12. Undertaking:

I undertake to do semester registration in time by paying all applicable dues every semester till submission of thesis. I also promise to remain in touch with my supervisor(s) continuously for carry out my project. I shall abide by all applicable rules of the Institute.

13. Signature of the student: _____

14. Date: _____

15. Comments of Supervisor(s) :

- (a) The student has worked for _____ years _____ months on his/her project.
- (b) Course work : All assigned course work completed / not completed
- (c) Experimental work _____ % completed
- (d) Collection of data from outside the Institute, _____ % completed
- (e) Computational work : _____ % completed
- (f) Data analysis and interpretation: _____ % completed.

- I am / am not satisfied with the arrangement made proposed for carrying out the project.
- A second supervisor shall be / shall not be co-opted from the student's place of employment
- Withdrawal recommended / not recommended.

Reason for withdrawal: Academic Progress / Non-academic reason
 Percentage of research work completed: _____ %
 Expected time (from date of withdrawal) required for thesis submission: _____ Years _____ Months

Signature of Supervisors

16. Recommendation of Doctoral / Master Scrutiny Committee (except regular M.Tech.) :

Supervisor

Supervisor

Chairman, DSC

17. Recommendation of Head of the Department :

Withdrawal Recommended

Withdrawal Not Recommended

Signature

18. Observations of Academic Section:

- The Student has completed assigned course work.
- The Student is a sponsored candidate, and as per enrolment record, he is supposed to carry out his work at place of employment.
- The student is not a sponsored student, but has completed 2 years after Registration.
- Minimum period necessary before taking withdrawal.

Assistant Registrar (Academic)

19. Recommendation of Dean (Academic)

Dean (Academic)

20. Approval by Director

Withdrawal Approved from _____

To be considered after second supervisor selected

Withdrawal Request rejected

- To be reported to senate in the next meeting
- The thesis must be submitted before(Date) _____

Director

To: Assistant Registrar (Academic)