

# NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA-769 008 ODISHA

Tender Notice No.: NITR/PW/2022/290 Date: 19/12/2022

Tender for opening of an Outsourced Pharmacy at Health Centre, National Institute of Technology, Rourkela to supply drugs and medicines.

NITR is an Institute of national importance located in the city of Rourkela; Odisha invites bids through e- Procurement module available in e-Procurement Module of Central Public Procurement Portal (CPPP) (<a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>). It has a population around 9000 including student. The Institute Health Centre caters to the health care needs of the entire population as per Medical Attendance Rules approved by the BOG.

The Institute procures medicines worth more than Rs. 1.50 crore annually through retail prescriptions. It needs a pharmacy to function in the campus round the clock. The Institute shall provide premises/building & other facility on payment of cost. The Institute is looking for a reputed pharmacy (may be its outlet at Rourkela) to operate the pharmacy at its cost in the allotted space.

### **BID SECHEDULE**

Tender No.:	NITR/PW/2022/290, Date: 19/12/2022
Publishing Date:	19 <sup>th</sup> December, 2022
Tender Description:	Tender for opening of an Outsourced Pharmacy at Health Centre, NIT Rourkela for supply of various medicines and other medical consumables.
Last date & time of submission of Bid:	09 <sup>th</sup> January, 2023 till 11:00 AM
Opening date & time of Technical Bid:	10 <sup>th</sup> January, 2023 at 11:00 AM
Place of opening of Tender:	Purchase and Works Section, NIT Rourkela.
Tender Fees:	Non-refundable tender fees of Rs. 1,000/- (Rupee One Thousand only) in form of Demand Draft in favour of Director, NIT Rourkela payable at Rourkela.
Earnest Money Deposit (EMD)/Bid Security Deposit:	Earnest Money Deposit of Rs. 2,00,000/- (Rupee Two Lakh only) in form of Demand Draft in favour of Director, NIT Rourkela payable at Rourkela.

# <u>SECTION – I</u> INSTRUCTION TO BIDDERS

### A. Scope & Ambit

The followings are some important consideration;

- 1. The Pharmacy outlet to remain open round the clock.
- 2. The Pharmacy will stock branded drugs and medicines of well reputed companies as prescribed by the Institute Medical Officers and the Visiting Consultants and dispense the same to the beneficiaries of the Institute at the agreed discount rates. A list of companies and/or medicines to be sold in the outlet will be provided by the Institute.
- 3. Medicine price list to be made available online to Institute Doctors and Institute Administration.
- 4. Prescribed medicines are to be delivered on demand, or within the same working day through understanding with local whole sellers or on following day in rare cases.
- 5. Prescriptions will, in most cases be received online, and bills must be generated and submitted online so that comparison of bill with prescription can be done easily and correctly. If a firm does not have the software now, it will get it developed and installed before the first monthly bill is generated. Alternatively, the firm can use the software created by NITR and available in its internal network.
- 6. When software is operational, payment will be made to on bi-weekly basis.
- 7. The firm will comply with all statutory requirements as applicable to pharmacies in the state of Odisha.
- 8. The firm may, in addition to pharmaceutical items may also deal with specific health and personal hygiene products as well as non-prescription drugs. It shall, however, sell no prescription drug outside the list provided by the Institute.
- 9. The firm shall, knowingly, not do business with persons from outside the Institute, except genuine visitors to the campus accompanied by their hosts.
- 10. The firm shall not sub-contract operations in any form. Its employees will be screened by the Institute for efficiency, honesty and politeness.
- 11. Preference will be given by taking into consideration reputation of the firm, extent of network, degree of automation and transparency proposed, price discount, arrangement for delivery of medicines in time, quality of personnel proposed to be employed, etc.

### B. MINIMUM ELIGIBILITY CRITERIA:

- 1. The firm must hold **valid Drug License from the appropriate Govt. agency/authority** for dealing with medicine, medical equipment/apparatus as on date of Bid opening. Besides, the bidder shall also be required to have/obtain all other licences/registrations as may be required from time to time. The documents against same need to be uploaded.
- 2. The firm must **not have been debarred/ blacklisted/ convicted** by any Drugs Control Authority and no case should be pending in any court for violation of drug related laws.
- 3. The firm bidding should have established its Pharmacy in Odisha/India for at least three consecutive years at one place. And documents against same need to be uploaded.
- 4. The Annual Turnover of the Bidder should not be less than **Rs. 3.00 crores** during the last financial year i.e. FY 2020-21, as evidence notarized copy of Income Tax Return and with CA certification Profit and Loss Statement & Balance Sheet need to be uploaded.
- 5. Copy of PAN & GST registration need to be uploaded.

### C. COST OF BIDDING

The prospective bidders shall bear all the costs associated with the preparation and submission of their bid. NIT Rourkela shall not be responsible or liable for these costs regardless of conduct or outcome of the bidding process.

### D. AMENDMENTS TO TENDER DOCUMENTS OR ITS PROCEEDINGS

- 1 The tender documents or its proceedings may be modified or revised by NIT Rourkela at its own initiative by whole or in part by an amendment published in the Institute Website <a href="https://nitrkl.ac.in/OldWebsite/Jobs\_Tenders/11Miscellaneous/Default.aspx">https://nitrkl.ac.in/OldWebsite/Jobs\_Tenders/11Miscellaneous/Default.aspx</a> & <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> from time to time.
- 2 No notification in Newspaper would be made for any modification or revision of tender documents and its proceedings.
- 3 NIT Rourkela may at its discretion extend the last date of submission of bids.

<u>Note:</u> It shall be responsibility of the bidders to check the Institute Website for any updates relating to this tender notification.

### E. BIDDING PROCEDURE

The bidder must submit his bid in two cover as mentioned below: -

### **COVER – I: - Techno-commercial Bid containing:**

### (A) Tender Cost and Earnest Money Deposit (EMD)/Bid Security:

EMD/ Bid Security for INR 2,00,000/- (Rupees Two Lakh only) and Tender Cost (Non-refundable) for INR 1,000/- (Rupees One Thousand Only) in the form of Demand Draft (DD) in favor of "Director, NIT Rourkela" Payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. The DD for the EMD/ Bid-Security should remain valid for a period of 45 days beyond the bid validity period from the date of opening of Technical Bids. EMD/Bid security of unsuccessful bidders will be returned to them without any interest at the earliest and latest on or before the 30th day after the award of the contract. EMD and Tender Cost should reach physically through speed post/ register post/courier, containing in an envelope & super-scripted with subject, tender reference number addressing to Registrar, NIT Rourkela-769008, Odisha; on or before 10/01/2023 by 11:00 AM. Any bid without accompanying with EMD & Tender Cost is liable to be treated as non-responsive and rejected.

Bidder registered with Khadi and Village Industries Commission (KVIS), National Small Industries Corporation (NSIC) and any other body specified by Ministry of MSME/GOI as per public procurement policy for Micro & Small Enterprises (MSE) order 2012 are exempted categories from payment of EMD provided that the registration Certificate issued by any one of these mentioned agencies must be valid as on close date of tender. Micro Small or Medium Enterprises who have applied for registration renewal of registration with any of these agencies/bodies but have not obtained the valid certificate as on close date of tender are not eligible for exemption.

### (B) Documents establishing Bidders Eligibility (Technical Bid):

The following documents should be submitted/uploaded along with technical bid in the sequence mentioned below. Each page will be duly signed and serially numbered. Any corrections or overwriting must be attested.

- a) Photocopy of the DD by which Earnest Money Deposit & Tender Cost has been submitted.
- b) Self-attested copy of valid drug license held by bidder as on the date of opening of technical bid in specified forms. The successful bidder will further ensure that their License remain valid till the end of the contract including the extended period, if any.
- c) Credentials of the Firm/ Agency.
- d) Past experience in similar business.
- e) Degree and technique of automation with the firm.

- f) The quality of service being rendered at existing outlets.
- g) Volume of business in last 3 financial years. Notarized Copy of ITR, Profit & Loss Statement and Balance Sheet (Audited copy) for FY 2018-19, 2019-20 & 2020-21.
- f) Qualifications of employees of the firm. (Including names, if known and qualification & experience)
- g) Discount given on price of medicine & other medical items.

### COVER - II: - Commercial Bid / Price Bid (BOQ):

Bidder should prepare financial bid in the BOQ as provided in Microsoft Excel (.xls) format (As per Annexure – 2) containing the discounted offered.

### F. PERIOD OF VALIDITY OF BIDS

The Bids shall be valid for acceptance for 90 days after the date of Technical Bid opening, and shall be further extendable by another 30 days at the request of the Director, NIT Rourkela.

### G. PERIOD OF CONTRACT

The contract shall be for a period of **one years** from the date of issue of Work Order. However, in case of unsatisfactory service and performance, it would be liable to terminated by giving one month's notice.

The term of contract may be at the discretion of the Institute, be extended for further period of two more years on yearly basis on same term and conditions. The term of the contract shall be extended through a simple letter issued in this behalf by the Institute.

### H. RIGHT TO ACCEPT / REJECT ANY BID

The Institute reserve the right to accept/reject any or all bids, or may cancel the tender process, or abandon the procurement of the service, or issue another tender for identical or similar service without assigning any reason thereof.

#### I. PERFORMANCE SECURITY GUARANTEE

The successful bidder will have to furnish a Performance Guarantee of INR 3,00,000/- (Rupees Three Lakh Only) to the Institute within 15 days from the date of issue of Purchase Order, in shape of Demand Draft (DD)/Bank Guarantee in favor of "Director, NIT Rourkela and payable at Rourkela" from any Scheduled Commercial Bank except Co-operative and Gramin bank. The Security Deposit (S.D) should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the suppliers. EMD (Earnest Money deposit) amount of successful bidder will be returned after the receipt of security deposit in case of award of contract to successful bidder.

### **FORFEITURE OF EMD**

The Earnest Money Deposit (EMD) may be forfeited if a Bidder withdraws its tender during the period of bid validity or in case of the successful bidder, the Bidder fails;

- (a) to sign the contract in accordance with the terms and condition, and
- (b) to furnish Performance Security as specified in the terms and conditions.

### K. FOR ANY CLARIFICATION, please contact:

Assistant Registrar (Purchase and Works) NIT Rourkela-769008 Ph. No.: 0661-246-2051 / 2082

E-Mail ID: purchase@nitrkl.ac.in

OR

Dr. Champak Bhattacharyya HOD, Health Centre, NIT Rourkela. Ph. No.: 0661-246-2111

E-mail Id: bhattacharyyac@nitrkl.ac.in

### **SECTION - II**

### **GENERAL TERMS AND CONDITIONS**

### **DISPENSING AS PER PRESCRIPTION**

- 1. The medicines/drugs are to be dispensed to the beneficiaries as per the prescription of the Institute Medical Officers and the visiting Consultants for the period mentioned in the prescription.
- 2. No substitute of any kind will be accepted without obtaining prior approval from the Institute Medical Officers.
- 3. The Medicines are to be dispensed as per the original packing of the Manufacturer.
- 4. The prescription slip may contain reimbursable and non-reimbursable medicines. The pharmacy shall be though required to provide both types of medicine and recover the cost of non-reimbursable drugs/medicines directly from the patient, while the cost of reimbursable drugs/medicines shall be included in the bill to be raised. The discount would be available on the non-reimbursable medicines also on the prescription.
- 5. The dispensing job should be done by qualified persons only i.e. Pharmacist.
- 6. Ordinarily, Medicines prescribed by the Institute Medical Officers must be dispensed off the shelf or during the same working day. For prescriptions received after 4:00 PM, medicines may be delivered on the following day before noon without penalty. For further day there will be a penalty of 10% of original cost per each day's delay, subject to a maximum penalty of 30%. On expiry of 3 days, the prescription will be invalid. Penalty amount may be deducted automatically (online).
- 7. Inventory Control: Sufficient supply of common medicine should be available in the pharmacy all the time.

### **MISCELLANEOUS**

- Adequate personnel as necessary for effective execution of the job and service must be deployed by the firm/agency for seven days a week throughout the year. The Agency/Firm will maintain the agreed deployment of well trained personnel as required as per act and law for the service throughout the year. More personnel are required to be deployed during working hours (9 AM to 8 PM) of Health Centre.
- 2 License fee, shall be fixed @ Rs. 30,000/- per month for the said contract period. Subsequently, if contract period is extended. The license fee shall be revised annually @ 10% or more as the case may be.
- In addition to this, water charges & electricity charges (H.T rate + 10% Institute Service Charge) as per the meter reading has to be paid by 10<sup>th</sup> of every following month.
- 4 Electricity and water will be supplied by the Institute for use of shop/equipment wherever required on payment basis. The firm has to install water purifier for drinking of water for their own staff.
- The assets and articles provided by the Institute shall remain property of the Institute and agency shall be merely the custodian of such assets and articles. On termination of contract, any such property shall be handed over to the Institute in good and intact condition.
- The Agency shall ensure that all personnel are qualified and imparted proper training at regular intervals and proper documentation need to be maintained. At least one pharmacist should be deployed in each shift.
- 7 Names and other personal details of the employees engaged by the Agency under this contract have to be submitted to NIT.
- The Agency shall designate their representative in-charge stationed at the Institute, who would act as interface between the agency and the Institute as and when required. The representative should be available physically during working hours of Health Centre to look after the day to day activity.
- 9 Deficiency in Service: The Institute authorities shall inspect the facility from time to time to assess the performance of the Agency. If any deficiency in service is observed, the inspecting personnel may asses the value of the deficiency and recommend appropriate financial adjustment in the

monthly bill. Such adjustment will typically be twice the value of the deficiency to account for the administrative cost and hardship to the users. In case of dispute in assessment, the decision of Director, NIT Rourkela shall be final and binding.

- 10 Medicine should be procured from the wholesalers within Rourkela to minimize the lead time.
- 11 The representative of the vendor should always maintain an imprest money of Rs. 20,000/- only for purchasing of medicine immediately from local vendor if requires.
- 12 There will be a flat 15% discount or above on all sales/invoice with reference to MRP.
- 13 The firm should maintain backup computers & printers.
- 14 The prescriptions will be printed from the pharmacy end & the stationeries require for this job will be provided by the firm.

### **STATUTORY OBLIGATIONS**

- 1 The Firm/Agency must have E.P.F/E.S.I. registration No. and a valid Drug License and other statutory documents and credentials to carry out the same business and services.
- 2 The Firm/Agency shall abide by all statutory and regulatory Acts of both Central Government and State Government of Odisha.
- All safety measures must be taken care, in order to avoid any accident, fire and other safety hazards. Any type of loss of assets due to any such incident shall be the sole responsibility of the Firm/Agency. The Institute shall in no way be liable for any such incident.
- If there is any damage to the Institute property or any other financial burden on the Institute because of wilful or negligent action by the Firm or its personnel, the Institute shall be entitled to recover the same by means of compensation from the Firm/ Agency.
- 5 An Officer authorized by the Director will be interface between NIT & Firm/ Agency.
- The staff engaged by the Agency shall draw their remuneration from contractor and will not claim any employment benefit from the Institute at any time. The agency shall also be responsible for the statutory obligations of such personnel and shall indemnify the Institute in the matter.

### PERFORMANCE SECURITY GUARANTEE

The successful bidder will have to furnish a Performance Guarantee of INR 3,00,000/- (Rupees Three Lakh Only) to the Institute within 15 days from the date of issue of Purchase Order, in shape of Demand Draft (DD)/Bank Guarantee in favor of "Director, NIT Rourkela and payable at Rourkela" from any Scheduled Commercial Bank except Co-operative and Gramin bank. Security Deposit shall remain valid for the period of 60 days beyond the date of completion of all contractual obligation, if there would be any on termination of the contract. If the firm fails to operate as per agreed terms and conditions of the contract the security deposit shall be forfeited.

- 1. If the Firm/Agency fails to initiate the job within specified time given by the Institute, the security deposit shall be forfeited and the next eligible firm/Agency shall be offered.
- 2. This contract can be terminated under any one of the following circumstances.
  - a) By giving one month's notice by the Institute at any time without assigning a reason, if in the opinion of the authorities such termination is in the interest of the Institute. This termination will not be challenged by the Contractor.
  - b) If the firm will not perform his duties properly as per the agreed terms and conditions of the contract, the Institute shall decide whether the performance of the firm meets specification or is deficient and to what degree. In such a case the notice period shall be one week without any compensation.
  - c) For committing breach of the terms & conditions of the contract or assigning the contract or any part thereof by the Agency to any third party or subletting whole or part of the contract or the premises to any third party, the notice period shall be one week without any compensation.
  - d) The firm being declared as insolvent by the court of law. The notice period shall be one week without any compensation.

e) For indulging in any grossly unsafe practice providing false bills or engaging in any of form of cheating, selling expired or wrong medicines, stealing or wilfully damaging Institute property or engaging in any illegal activity, the contract may be terminated on immediate notice. Decision of Director, NIT Rourkela in this matter shall be final and binding.

### **JURISDICTION AND RIGHT TO AMEND RULES:**

- 1. The Institute reserves the right to amend rules whenever and wherever considered necessary an appropriate. The same shall be intimated to the firm in due course.
- 2. The Institute rules shall be binding for the execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Director, NIT Rourkela is the sole arbitrator to decide the same and his decision is final and binding on both the parties as per the provisions of the Arbitration and conciliation Act 1996. If difference persist even after arbitration and there are compelling reasons to go to the court, it will be decided in the court of Rourkela only.

# To be furnished in the letter head of the firm

Name of the Firm / company / Proprietary concern Registered	
Address of Registered Office	
Address of the Office at Rourkela	
Mobile No./Telephone No./Fax/Email	
Specify your Firm/Company as a Manufacturer / Authorised Dealer / Distributor / Agency	
Tender Cost (Offline) of Rs. 1,000/- (Non Refundable) deposited. Yes/No:	
Tender Cost(Non Refundable) details  Demand Draft (DD) No  Amount –  (Rupees)	
EMD Fee Yes/No:	
EMD Fee details Demand Draft (DD) No Amount – (Rupees)	
PAN / GIR No.(Attach self-attested copy)	
GST Reg. No.(Attach self-attested copy)	
Drug License No.	
Whether rates quoted are inclusive of all taxes or not.	
Have you previously supplied these items to any Government / private organization? If yes, attach the relevant proof along with experience certificates.	
Acceptance of terms & conditions attached (Yes/No).  Please sign each page of terms & conditions as token of acceptance and submit as part of tender document.	
Details of clients along with address, telephone and fax number, amount of contract, duration of contract (Attach a separate sheet).	
Proof of financial status in form of audited balance sheet for the last three financial years.  Annual turnover must be at least Rs. 3.00 Crores.	

Date:	Signature of Authorised Person
	Name:
	Designation:
Place:	Name of Firm/Company/Agency

**Note:** Please arrange to furnish signed copies of the above documents along with other credentials as mentioned in tender documents.

# Tender for Outsourced Pharmacy at Health Centre, NIT Rourkela.

# BOQ (Bill of Quantity)/Price Bid/Quoted Price Format

[Should only be uploaded in Price-Bid cover. Not to be enclosed with the Technical Bid]

Validate	Print Help BOQ			
Tender Inviting Authority: REGISTRAR NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA- 769008				
Name of Work: Tender for service of Outsourced Pharmacy at Health Centre at NIT Rourkela				
Tender Notice	No: NITR/PW/2022/290 DATE:-19/12/2022			
Note:- i) GST where payable will be on Retail Price(sales price) arrives after deduction of discount from M.R.P ii) GST/any other tax/levis if payable shall be indicated in proforma invoice/invoice otherwise no GST/ any other tax/levis will be payable. iii) No other charges would be payable by client. iv) There would be no decrease in the discount rate during the contract period.				
Name of the Bidder/ Bidding Firm / Company :				
PRICE SCHEDULE  (DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)  (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder				
is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )				
NUMBER #	TEXT #	NUMBER #		
SI. No.	Item Description	Discount Rate offered (in Percentage-%)		
1	2	3		
1	Percentage of discount on the maximum Retail Price of all the branded Medicines/drugs.			

**Signature of Tenderer** 

### OTHER TERMS AND CONDITIONS

- 1. The successful bidder must arrange for P.C, Printer & Printing stationaries. P. Cs of the pharmacy will be in LAN with PCs of Health Centre. Hard copies of prescription will be printed through the printer of pharmacy.
- 2. In every shift there must be a pharmacist for dispensing of medicines.
- Medicines should be procured from local whole sell medicine distributors to minimize the lead time.
- 4. Medicines stock (inventory) must be shared with the prescribing authority (Medical Doctors).
- 5. Inventory must be updated on daily basis.
- 6. Successful bidder must take care of welfare of its employees e.g. Arrangement for safe drinking water, providing comfortable zone of temperature for working etc.
- 7. Maintain good liaison with the Health Centre employees, Institute & beneficiaries as a whole.
- 8. 'Pending Medicines' to be delivered to the resident with in campus (Home Delivery).
- 9. Details of drugs that has to be stored for issue will be intimated by Medical Superintendent, Cold Storage wherever necessary will have to be arranged by the successful bidder.
- 10. The Medicines to be supplied will be based on the prescription issued by the Medical Officers of NIT. Substitute medicine other than the prescribed medicine of any kind shall neither be supplied to the beneficiaries nor accepted without proper authorization from Medical Officer, NIT.
- 11. The medicines manufactured by the reputed pharmaceutical companies are only to be supplied and duplicate / spurious medicines shall not be stocked or supplied. In case, it is found that the supplied / stocked medicine are duplicate / spurious ones, action will be taken as deemed fit as per law & reported to all the concerned authorities & it will amount to breach of contract entailing cancellations.
- 12. Standard reputed pharmaceutical companies from whom the medicine to be procured, stocked & disposal shall be in concurrence with Medical Officer, NIT ROURKELA.
- 13. The business hours of pharmacy will be round the clock (24 x 7) on all calendar days. Non-operation of pharmacy for reasons attributable to him will attract levy of compensation under the provisions of general conditions of contract.
- 14. The medicine should be supplied to the beneficiaries only against valid prescription.
- 15. The minimum quantum of business during the currency of the contract cannot be assured at any given point of time.
- 16. In Part-II (Price bid) of the tender, the tenderer shall submit his offer indicating clearly the percentage of discount being offered by him/her on MRP. The MRP shall be inclusive of GST and other applicable taxes. In case, there is a change in the tax structure involving additional payment at a later date, the same shall be considered on the basis of documentary evidence. Similarly, if any benefit accrues on account of tax passed on by Government of India / State Government due to imposition GST and other taxes if any, the same shall be extended to Department.
- 17. The Pharmacy should be able to extend credit facility for a minimum period of 90 (ninety) days.
- 18. In case the pharmacy is found to be indulging in malpractices, the contract will be cancelled by debarring participation in NIT ROURKELA tendering process & security deposit will be forfeited.
- 19. All purchase invoices for procurement of medicines by the pharmacy consisting of batch nos. along with expiry date shall be submitted to Medical Officer, NIT ROURKELA for counter signature.
- 20. The tenderer should possess and present required licenses viz., Drug License, PAN, GST, Solvency Certificate, Latest Assessment reports of Sales Tax, Income Tax Return (ITR), name of the Pharmacist before commencement of the contract and Xerox copies of all licenses required should be submitted and all permits and licenses obtained at his cost which he may be required to comply with respect to laws, ordinances and regulations of the Government or Public authorities in connection with the performance of his obligation under the contract.

- 21. The tenderer should disclose the method and procedure for disposal of expired medicines, as per the Government directives. The process of disposal will have to be stated in the Tender, as required by Pollution Control Board.
- 22. The tender will be construed and shall be governed by the laws as applicable and the contractor shall be required to comply with such laws with regard to performance of the contract including safety and security. He shall ensure the payment of wages to his staff on time and provide them with a photo identity card to be exhibited while in the premises of NIT ROURKELA.
- 23. The tenderer has to comply with all statutory requirements with regard to minimum wages, EPF, ESI etc. as applicable under rules from time to time.
- 24. Any legal dispute arising on the Arbitration Award is subject to the jurisdiction applicable.
- 25. The Institute rules shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Director, NIT, Rourkela is the sole arbitrator to decide the same and his decision is final and binding on both the parties as per the provisions of the Arbitration and Conciliation Act 1996. If differences persist even after arbitration and there are compelling reasons to go to the court, it will be decided in the court of Rourkela only.
- 26. The tenderer shall not part with any information relating to the contract or incidental thereto, to any other parties except where needed for the performance of the contract with prior consent of NIT ROURKELA. In such case the tenderer shall ensure and obtain similar obligation of confidence from such parties in question.
- 27. The tenderer shall submit a report of past experience in handling similar Pharmacy outlets.
- 28. The contract shall commence from the date of issue of work order for one year and may be extended for two equal terms on yearly basis, however with revised License fee which shall not be less than 10% of the existing one & subject to satisfactory performance.
- 29. Violation of any of the terms and conditions stipulated above amounts to breach of contract, in which case the Security Deposit shall be forfeited and credited absolutely to the Government account.

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