



**NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA – 769 008, ODISHA**

Advertised Tender Enquiry

Department: Telephone Exchange

Tender Notice No.: NITR/PW/TL/2021/264

Date: 27/08/2021

IMPORTANT DATES

To

**Bidding
Through
e- Procurement module of
CPP Portal**

<https://eprocure.gov.in/eprocure/app>

Event	Date	Time
Pre-bid meeting	NA	NA
Last date of submission of bid	20/09/2021	11:00 AM
Date of opening of Techno-commercial bid	21/09/2021	11:00 AM

Dear Sir,

We intend to purchase the commodities specified below and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send, your offer with prices and complete terms within the time mentioned above.

For any clarification:

Attention:

Prof. Shrishailayya M Hiremath
PIC, Telephone Exchange
National Institute of Technology,
Rourkela – 769 008.
Phone: 0661 – 2462459
E-mail: pic-telephone@nitrkl.ac.in

Yours sincerely,

Prof. Shrishailayya M Hiremath
Telephone Exchange NIT Rourkela

Encl:

- 1) Schedule of requirement, specifications, dates etc.**
- 2) Bid document containing detail terms and conditions.**

1. Schedule of requirements

Sl.no	Description of Goods/Service	Quantity
1.	Upgradation of Existing Telephone Exchange to Mitel MX One Version 7.x or OEM released latest version. The call manager software to be loaded in NIT Rourkela data center virtualized platform. (as per details mentioned in Annexure-II)	As per Annexure-II
2.	Comprehensive AMC for 03 years of the Upgraded complete Mitel Exchange (as per details mentioned in Annexure-II)	As per Annexure-II

2. Specifications and allied Technical Details: As per the specification attached in the **Annexure-II**

3. Format of Quotation (tick appropriate box)

It is a two-part with separate techno-commercial and price bids.

4. The bid should be submitted through <https://eprocure.gov.in/eprocure/app>

5. Quotations should be valid for a period of **90 days** from the date of opening of techno-commercial bid.

6. Some important dates:

i.	Pre-bid Conference	Date: NA	Time: NA
ii.	Last date for submission of bid	Date: 20/09/2021	Time: 11:00 AM
iii.	Date of opening of Techno- commercial bid	Date: 21/09/2021	Time: 11:00 AM

7. **CAMC:** Comprehensive AMC of minimum 03 years must be provided for the Upgraded complete Mitel Exchange.

8. **GST:** GST should be charge according to applicable rates.

9. **Tender Cost:** Tender cost (Non- refundable) in the shape of Demand Draft for **INR 1000/- (Rupees One Thousand Only)** in favor of "**Director, NIT Rourkela**" Payable at **Rourkela** from any Scheduled Commercial Bank except Co-operative and Gramin bank. Tender Cost should reach physically through speed post/ register post/courier, containing in an envelope & superscripted with subject, tender reference number addressing to **Registrar, NIT Rourkela- 769008, Odisha; on or before 21/09/2021 at 11:00 AM.,** failing which the bid will be summarily rejected.

10. **Bid Security:** It is mandatory to submit the "**Bid Security declaration**" form as mentioned in **Annexure I**, failing which the bid will be summarily rejected.

11. **Performance Security: 3 % of the contract value** should be deposited to the Institute within 15 days from the date of issue of Purchase Order, in shape of Demand Draft (DD)/Bank Guarantee in favor of "Director, NIT Rourkela" and payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. And Performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the suppliers including warranty obligation.

12. Please go through the enclosed "bid document" carefully for other bidding instructions.

13. Please send your quotations through: <https://eprocure.gov.in/eprocure/app>

14. Technical Bid Evaluation Criteria:

As per the detailed equipment, technical specifications are given in Annexure-II. If required, the bidder may be asked to provide clarification regarding the technical aspects.

- An authorization letter from OEM pertaining to this proposal should be submitted along with the proposal.
- The existing infrastructure of NIT Rourkela data center virtualized platform to be used for call manager software.

- iii. At least two Purchase Orders from IIT/NIT/IISER/reputed Indian Institute/Govt. R&D organizations must be provided where the above equipment and accessories (Annexure- II) have been supplied in last five years. Scan copies of the minimum two purchase orders of the above equipment and accessories (Annexure- II) must be enclosed along with the technical bid.
- iv. The average annual financial turnover of the tenderer for last three consecutive financial years ending on 31st March, 2020 should be minimum **Rs 40 Lakh**. Copy of Audited Balance Sheet and P/L Account to be submitted.

Other Qualification criteria:

Eligibility of Bidders:

1. Bidder should have experience to carry out Maintenance services of Mitel MX One Server based EPABX System.
2. At least two Purchase Orders from IIT/NIT/IISER/reputed Indian Institute/Govt. R&D organizations must be provided where same OEM equipment have been supplied and services provided by the organization in last five years. Scan copies of the minimum two purchase orders of the above equipment and accessories (Annexure- II) must be enclosed along with the technical bid.
3. Bidder should have their registered office and service center in India with appropriate spares for extending prompt service support to NIT as per service-level agreement(SLA).
4. The bidder must have registered office and service center with spares in India with a service-level agreement(SLA) as follows: a) Attend and resolve within 2 hours of lodging complain through remote maintenance b) In case physical visit is required at site engineer should reach site within 8 hours of lodging complain and spares if required, to be provided within 72 hours of lodging complain.
5. Bidder should agree for monthly visit of site by their respective service engineer for maintenance and solving any critical issues related to operation of exchange.
6. Scanned copies of the technical brochure of the above equipment and accessories (**Annexure-II**) given in the quotation must be included in the technical bid.
7. Web references must be provided along with the technical bid.
8. Pointwise technical compliance along with any deviation of the mentioned specifications (**Annexure-II**) must be indicated along with technical documents.

Financial Bid Evaluation Criteria:

Final Price comparison for the award of contract to decide Lowest price (L1) will be made based on the prices quoted in BOQ.

15. (a) All prices to be quoted should be up to/for NIT Rourkela in INR.
(b) The award of Contract will be made on an overall price (Overall Item) basis.
(c) GST: GST should be charged at applicable rates issued by GoI.
16. For technical details, you may contact

Prof. Shrishailayya M Hiremath

PIC, Telephone Exchange
National Institute of Technology,
Rourkela – 769008, Odisha
Phone: 0661 – 2462459
Email: pic-telephone@nitrkl.ac.in

NB: Bidder should submit Authorization certificate specific to this Tender from the OEM (must) along with propitiatory article certificate from OEM.



NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA – 769 008, ODISHA

BID DOCUMENT

1. Instructions to the bidders

- 1.1** Bids are invited on behalf of the Director, National Institute of Technology (NIT), Rourkela– 769008, Odisha, from the intending bidders for supply of the goods/stores/equipment for the Institute as detailed in the enquiry letter.
- 1.2** The bidders should quote their offer/rates in **BOQ** in clear terms without ambiguity.
- 1.3** In Case of any discrepancy between the rate in figures and that in words, the rate in words will be accepted as correct.
- 1.4** The last date for receipt of the bid is marked in the tender document.
- 1.5** The bids should be uploaded in <https://eprocure.gov.in/eprocure/app>. Please follow the guidelines of the site.
- 1.6** If a prospective bidder requires any clarification in regard to the bidding documents, s/he may make a request the concerned officer or faculty member at least 15 days before the deadline for receipt of bids.
- 1.7** Bid received after deadline of receipt indicated in para 1.4 above, shall not be taken in to consideration.
- 1.8** Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
- 1.9** (In respect of high value plant, machinery etc. of a complex and technical nature). The bids may be submitted in two parts, viz., techno-commercial bid and financial bid.
- 1.10** The bidder has to sign in full at all pages of the scanned part of the bidding document. No over- writing in those pages is acceptable.
- 1.11** If any bidder does not fulfil technical specification, his/her eligibility will be cancelled even if his/her price got L1 status.
- 1.12** Bidders registered with any of the following agencies/ bodies as per Public procurement policy for Micro & Small Enterprises (MSE) order 2012 are exempted categories from payment of EMD & Tender Cost provided that the registration Certificate issued by any one of these below mentioned agencies must be valid as on close date of tender. Micro small or medium enterprises who have applied for registration or renewal of registration with any of these agencies/bodies but have not obtained the valid Certificate as on close date of tender are not eligible for exemption.
 - i) Khadi and Village Industries Commission (KVIC)
 - ii) National Small Industries Corporation (NSIC)
 - iii) Any other body specified by Ministry of MSME/GO

2. Conditions of the bid

- 2.1** The rates quoted should preferably be net, inclusive of packing, forwarding, freight, Insurance and all other incidental charges including taxes. In case these charges are quoted extra in addition to the quoted rates, the amount thereof or ad-valorem rate must be specified. Packing, forwarding, freight, etc., when quotes separately are reimbursable at actuals. If external agencies are employed, their receipts must be enclosed with the invoice.
- 2.2** Duties and Taxes are to be quoted separately. Ad-valorem rates thereof should be clearly indicated with reference to the relevant Acts and Rules.

It may be noted that the Institute is availing custom duty exemption in terms of Notification No. 51/96 – Customs dt. 23.07.1996, Notification No. - 47/2017- Integrated Tax (Rate) dt. 14.11.2017 and Notification No- 45/2017 – Integrated tax (Rate) dt. 14/11/2017 & Notification No. - 45/2017- Central tax (Rate) dt. 14.11.2017, Notification No. - 45/2017- Union Territory Tax (Rate) dt. 14/11/2017 [Vide DSIR, Ministry of Science and Technology, Government of India, Registration No.: TU/V/RG- CDE (227)/2016, dated: 13.11.2018]

- 2.3** The goods are required to be delivered at the indenting Department of NIT, Rourkela, and must be reached within **60 days** from the date of placement of the supply of order under the risk and arrangement of the bidder and offers with delivery beyond the above period shall be treated as unresponsive. In case the delivery time is higher, the same must be mentioned clearly in the quotation.
- 2.4** The bid should remain valid for a period of **90 days** from the date of opening of techno-commercial bid. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- 2.5** Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.6** The goods offered should strictly conform to the specification and technical details as mentioned in schedule of requirements in the tender documents.
- 2.7** The Institute may like to conduct pre-dispatch inspection of goods, where applicable.
- 2.8** Period of guarantee/warranty, where applicable, should be specified in the bid.
- 2.9** If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT, Rourkela to recover liquidated damage from the firm at the rate of 1 percent of the value of undelivered goods per month or part thereof, subject to a maximum of 5 percent of the value of undelivered goods. Alternatively, it will also be opened to the Director, to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.
- 2.10** The successful bidder may be required to execute a contract, where applicable.
- 2.11** The bidder has to furnish up to date **GST and Income Tax Clearance Certificate (ITR)** for the financial year 2017-2018, 2018-2019 & 2019-2020 along with the bid.
- 2.12** Purchase order / Work order shall be placed on the bidding firm(s). In case of deviation to this, if any, the bidding firm should produce any such sufficient documents/credentials i.e, Agreements, MOUs, Arrangements etc. with the third party/ OEM to satisfy the buyer. A consent letter from the third party/ OEM to that effect must be enclosed along with the bidding documents.
- 2.13** Payment (100 percent) on system upgradation will be made by Account Payee Cheque/Bank Draft, within 30 days from the date of successful installation in running condition or receipt of the bill, commissioning of the upgradation, where applicable, whichever is later/latest. The AMC payment will be made quarterly. Therefore, the payment of 1st quarter of AMC will be after three months of successful run of the upgraded system. State Bank of India is the sole Banking partner for NIT Rourkela for operation of LC (Letter of Credit).
- 2.14** In case of Advance payment, the payment will be made on either in Foreign Demand Draft or Wire Transfer only. The proforma invoice copy need to be sent for advance payment
- 2.15** In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT, and Rourkela shall be final.
- 2.16** The bid document/resultant contract will be interpreted under Indian Laws.

BID SECURITY DECLARATION

Tender Ref. No.: _____ Dated _____

Tender ID : _____

To

**The Registrar,
National Institute of Technology, Rourkela
Sundargarh, Odisha-769008**

The undersigned, declare that I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified/suspended from bidding for any tender /contract in your Institute (NIT Rourkela) for a period of **Five Years** from the date of notification of present tender, if I am /We are in a breach of any obligation under the bid conditions as under, if I/We

- a) Withdraw/modify/amend, impair or derogate the tender/bids, during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
 - (i) fail or refuse to execute the contract, if required, or
 - (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration) Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Specifications for Upgradation of Existing Telephone Exchange with AMC

Item No	DESCRIPTION
1.	<p>To provide voice communication facility, NIT Rourkela presently runs with IP PBX Model Mitel MX One Ver 4.x, Number of LIM: Two, Server type: HP 02 No (Primary and Secondary) for 1704 Analog extension and 504 IP extension. NIT Requires an upgradation of the existing system to operate with universal licensing for existing analog and IP licenses. (Bidder needs to provide compliance statement against each point as mentioned below)</p> <p>Upgradation of existing Mitel exchange:</p> <ul style="list-style-type: none">A. Existing version 4.x Licenses to be upgraded to Version 7.x or OEM released latest version.B. MGU interface board in Media Gateways of both LIM-1 and LIM-2 and ASU board in LIM2 to be replaced with latest version hardware and all other existing hardware shall be reused with upgraded Exchange to maintain existing Telephone lines/facilities.C. Any release of new version by OEM within one year of purchase must be incorporated in the upgraded system by the bidder.D. Existing HP server (Quantity 02 number) shall be discarded and call manager should be installed on virtual server.E. Existing analog and IP licenses must operate under universal licensing mechanism. <p>Existing LIM Media gateway functionality:</p> <ul style="list-style-type: none">A. Existing Telephone system LIM-1 and LIM-2 should work with 100% feature transparency. It means features available with the LIM-1 shall also be available to the users connected with LIM-2.B. Analog extension connected to the LIM gateway shall be able to work for a distance of minimum 5 to 7 Kilometers for users located in a distance location.C. Analog Extension card of the Media Gateway should be inter-changeable with the main exchange. <p>Necessary system accessories:</p> <p>Call billing software should be provided to latest platform.</p> <p>2. Comprehensive Annual Maintenance contract:</p> <p>After the upgradation, complete system (Existing LIM-1 and LIM-2) to be covered with Comprehensive Annual Maintenance contract for a period of 03 years from the date of Installation.</p>