



**NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA – 769 008, ODISHA**

Advertised Tender Enquiry

Department: Computer Centre

Tender Notice No: NITR/PW/CC/2020/188

Date: 17/06/2020

To

Important Dates

**Bidding Through
CPP Portal
(e- Procurement)**

Event	Date	Time
Pre-bid Conference	NA	NA
Last Date of submission of Bid	08/07/2020	11:00 AM
Date of opening of Techno-commercial Bid	09/07/2020	11:00 AM

Dear Sir,

We intend to purchase the commodities specified below and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

For any clarification:

Attention:-

Dr.Bibhudatta Sahoo ,
Head, Computer Centre
National Institute Of Technology
Rourkela – 769008, Odisha
Phone: 0661 – 2462671
E-mail: bdsahu@nitrrkl.ac.in

Yours sincerely,

Sd/-

Name: Dr. Bibhudatta Sahoo
PIC [Computer Centre]

Encl:

- 1) Schedule of requirement, specifications, dates etc.**
- 2) Bid document containing detail terms and conditions.**

1. Schedule of requirements

Sl. No.	Description of Goods/Service	Quantity
1	Renewal of LabView software Academic site unlimited campus License-Upgrade with 3 Years SSP and EWB circuit site License with 3 Years SSP at NIT Rourkela	01(One)

2. Specifications and allied Technical Details

For detailed specification see **Annexure A**

3. Format of Quotation

It is a two-part bid with separate techno-commercial and price bids.

4. The Bid should be submitted through : <https://eprocure.gov.in/eprocure/app>

5. Quotations should be valid for a period of **120 days** from the date of opening of techno-commercial bid.

6. Some important dates:

i.	Pre-bid Conference:	Date: NA	Time: NA
ii.	Last date for submission of bid :	Date: 08/07/2020	Time: 11:00 AM
iii.	Opening date of techno-commercial bid:	Date: 09/07/2020	Time: 11:00 AM

7. **Warranty:** Warranty must be **3 years** onsite which should be clearly mentioned along with the quotation.

8. **Technical Evaluation Criteria:** As per the detail equipment technical specifications given in Annexure–A. If required, the bidder may be asked to provide clarification regarding the technical aspects.

Other qualification Criteria:

- a) At least three purchase order from NIT/IIT/reputed Indian institute/Govt/R& D organizations or reputed Private Organizations must be provided where the quoted OEM have been supplied LabView Campus Wide License in last five years. Scan copies of the minimum three purchase orders of the same must be enclosed along with the technical bid.
- b) There must be a support centre of OEM with the availability of the services in India.
- c) Scanned copies of the technical brochure of the above equipment and accessories (Annexure-A) given in the quotation must be included in the technical bid.
- d) Web reference must be provided along with the technical bid.
- e) Make and model no. should be mentioned in the technical bid.
- f) **Financial Capacity: Bidder must be a profit-making entity for the last 5 years** & the bidders should have the **minimum average turnover of Rupees Three (3) Crores** during the **last three (3) financial years (2016-2017, 2017-2018 and 2018-2019)**. Relevant proof for supporting the above shall be submitted failing which the same shall be treated as void. The firms must be willing and/or capable to invest on minimum three month’s expenses before being reimbursed the claim.

- g) The bidder must have established office/ support centre in Eastern India.
- h) The bidder must submit tender specific OEM Proprietary and Authorization certificate which is mandatory.
- i) The comparison will be made on the basis of financial bid evaluation criteria.
- 10.** (a) All prices to be quoted on FOR basis (NIT Rourkela) in INR.
- (b) GST: GST should be charged at applicable rates against DSIR certificate.
- 11. Tender Fee:** Tender cost (Non- refundable) in the shape of **Demand Draft** for **INR 1000/- (Rupees One Thousand only)** in favor of "**Director, NIT Rourkela**" Payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. Tender Cost should reach physically through speed post/ register post/courier, containing in an envelope & superscripted with subject, tender reference number addressing to **Registrar, NIT Rourkela- 769008, Odisha; on or before 09/07/2020; 11:00 AM.**
- 12. Bid Security/EMD:** Bid Security/EMD in the shape of **Demand Draft** for **INR 70,000/-(Rupees Seventy Thousand only)** in favor of "**Director, NIT Rourkela**" Payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. And DD for the Bid security/EMD should remain valid for a period of 45 days beyond the bid validity period from the date of opening of bids. Bid security/EMD of unsuccessful bidders should be return to them at the earliest and latest on or before the 30th day after the award of the contract. Bid Security/EMD should reach physically through speed post/ register post/courier, containing in an envelope & superscripted with subject, tender reference number addressing to **Registrar, NIT Rourkela- 769008, Odisha; on or before 09/07/2020; 11:00 AM.**
- 13. Performance Security: INR 1,75,000/-(Rupees One Lakh Seventy Five Thousand only)** in shape of Demand Draft (DD)/Bank Guarantee in favour of Director, NIT Rourkela and payable at Rourkela. And Performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the suppliers including warranty obligation. And EMD (Earnest Money Deposit) amount of successful bidder will be return after the receipt of performance security in case of award of contract to successful bidder.
- 14.** Please go through the enclosed "bid document" carefully for other bidding instructions.
- 15.** Please send you quotation through : <https://eprocure.gov.in/eprocure/app>
- 16.** For technical details, you may contact

Dr.Bibhudatta Sahoo ,
Head, Computer Centre
National Institute Of Technology
Rourkela – 769008, Odisha
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NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA – 769 008, ODISHA

BID DOCUMENT

1. Instructions to the bidders

- 1.1 Bids are invited on behalf of the Director, National Institute of Technology (NIT), Rourkela – 769008, Odisha, from the intending bidders for supply of the goods/stores/equipment for the Institute as detailed in the enquiry letter.
- 1.2 The bidders should quote their offer/rates in **BOQ** in clear terms without ambiguity.
- 1.3 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.4 The last date for receipt of the bid is marked in the enquiry.
- 1.5 The Bid should be uploaded in <https://eprocure.gov.in/eprocure/app> Please follow the guideline of the site.
- 1.6 If a prospective bidder requires any clarification in regard to the bidding documents, he may make a request the concerned officer or faculty member at least 15 days before the deadline for receipt of bids.
- 1.7 Bids received after the deadline of receipt indicated in Para1.4 above shall not be taken into consideration.
- 1.8 Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered nonresponsive.
- 1.9 (In respect of high value plant, machinery etc. of a complex and technical nature). The bids may be submitted in two parts, viz., technical bid and financial bid.
- 1.10 The bidder has to sign in full at all pages of the scanned part of the bidding document. No over-writing in those pages is acceptable.
- 1.11 Bidders registered with any of the following agencies/ bodies as per Public procurement policy for Micro & Small Enterprises (MSE) order 2012 are exempted categories from payment of EMD provided that the registration Certificate issued by any one of these below mentioned agencies must be valid as on close date of tender. Micro small or medium enterprises who have applied for registration or renewal of registration with any of these agencies/bodies but have not obtained the valid Certificate as on close date of tender are not eligible for exemption.
 - i) Khadi and Village Industries Commission (KVIC)
 - ii) National Small Industries Corporation (NSIC)
 - iii) Any other body specified by Ministry of MSME/GOI

2. Conditions of the bid :

- 2.1 The rates quoted should preferably be net, inclusive of all taxes and duties, packing, forwarding, freight, Insurance and all other incidental charges. In case these charges are quoted extra in addition to the quoted rates, the amount thereof or Ad Valorem rate must be specified. Packing, forwarding, freight etc., when quotes separately are reimbursable at actuals. If external agencies are employed, their receipts must be enclosed with the invoice.
- 2.2 Duties and Taxes are to be quoted separately. Ad Valorem rates thereof should be clearly indicated with reference to the relevant Acts and Rules.

It may be noted that the Institute is availing custom duty exemption in terms of Notification No. 51/96 – Customs dt. 23.07.1996, Notification No. - 47/2017- Integrated Tax (Rate) dt. 14.11.2017 and Notification No- 45/2017 – Integrated tax (Rate) dt. 14/11/2017 & Notification No. - 45/2017- Central tax (Rate) dt. 14.11.2017, Notification No. - 45/2017- Union Territory Tax (Rate) dt. 14/11/2017 [Vide DSIR, Ministry of Science and Technology, Government of India, Registration No.: TU/V/RG- CDE (227)/2016, dated: 13.11.2018]

- 2.3 The goods are required to be delivered at the indenting Department of NIT, Rourkela, and must be reached within **45 days** from the date of placement of the supply of order under the risk and arrangement of the bidder and offers with delivery beyond the above period shall be treated as unresponsive. In case the delivery time is higher, the same must be mentioned clearly in the quotation.
- 2.4 The bid should remain valid for a period of **120 days** from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- 2.5 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.6 The goods offered should strictly conform to the specification and technical details mentioned in **Annexure A**.
- 2.7 The Institute may like to conduct pre-dispatch inspection of goods, where applicable.
- 2.8 Period of guarantee/warranty, where applicable, should be specified in the bid.
- 2.9 If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT Rourkela to recover liquidated damage from the firm at the rate of 1 percent of the value of undelivered goods per month or part thereof, subject to a maximum of 5 percent of the value of undelivered goods. Alternatively, it will also be opened to the Director, to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.
- 2.10 The successful bidder may be required to execute a contract, where applicable.
- 2.11 The bidder has to furnish up to date Income Tax Clearance Certificate along with the bid.
- 2.12 Payment (*100 percent*) will be made by Account Payee Cheque/Bank Draft, within 30 days from the date of receipt of the goods in good condition or receipt of the bill, commissioning of the equipment, where applicable, whichever is later/latest.

- 2.13 In case of Advance payment, the pro-forma invoice copy need to be sent for advance payment.
- 2.14 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT, Rourkela shall be final.
- 2.15 The bid document/resultant contract will be interpreted under Indian Laws.

Technical Specification of Renewal of LabView software Academic site unlimited campus License:

- (i) Renewal of LabView software Academic site unlimited campus License-Upgrade with 3 Years SSP and EWB circuit site License with 3 Years SSP
- (ii) The software should be available to all Faculty, Researchers, and students (UG, PG,) everywhere: at hostel, home and classroom, in Lab's and field research and while travelling for Academic/ Educational use
- (ii) It should cover all on-campus computing facilities, Labs, Classrooms, and Research Centres, as well as all faculty-owned and student-owned personal computers including Laptop.
- (iv) The software can be installed in Student Laptops/ desktops, Faculty Laptops/ Desktops, Lab computers connected either in a Server-Client network architecture plus in individual computers and classrooms not connected to server or LAN.
- (v) Number of License are unlimited, to be used by complete academic fraternity of NIT Rourkela having institute domain email ID @nitrkl.ac.in OR any similar or subdomain under the group NIT Rourkela. Web email's like Gmail, Yahoo or Rediffmail are not allowed.
- (vi) The license shall be under warranty for 3 years & always on latest version
- (vii) As it's a Campus Term License, so free upgrades shall be supplied automatically for the license period duration.

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