



**NATIONAL INSTITUTE OF TECHNOLOGY  
ROURKELA – 769 008, ODISHA**

**Limited Tender Enquiry**

**Department: Student Activity Center**

**Tender Notice No: - NITR/PW/SAC/2019/102**

**Date :- 13/03/2019**

**To,**

**Important Date**

Bengal Impressario

**Login Id: - [mmalaydutta@gmail.com](mailto:mmalaydutta@gmail.com)**

Enter Ten Event & Promotions

**Login Id: - [enterten@entertenevent.com](mailto:enterten@entertenevent.com)**

Bignoise

**Login Id:- [kumar@bignoise.in](mailto:kumar@bignoise.in)**

MVJ Dashrathi rao

**Login Id: - [adityasharma28@gmail.com](mailto:adityasharma28@gmail.com)**

White Heaven Entertainments Pvt. Ltd.

**Login Id: [Whiteheavenentertainmnts@gmail.com](mailto:Whiteheavenentertainmnts@gmail.com)**

Twisted Entertainments Pvt. Ltd.

**Login ID: - [gunjan@evc.co.in](mailto:gunjan@evc.co.in)**

**Through  
CPP Portal  
(e-procurement)**

Dear Sir,

We intend to get an Event Management Firm providing Artist, their production setup and logistics for musical night 2019. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please submit your bid as per tender document. For any clarification contact to: -

**The President SAC**

**ATTENTION:**

Prof. S N Alam

Vice-President (Art & Culture Society), SAC

National Institute of Technology

Rourkela-769 008, Odisha.

Phone: 9937917811; 06612462563

Email: [syedn@nitrkl.ac.in](mailto:syedn@nitrkl.ac.in)

Yours sincerely,

Prof. S N Alam  
Vice-President (Art & Culture Society), SAC  
National Institute of Technology  
Rourkela-769 008, Odisha.

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Encl:

- (1) Schedule of requirement, specifications, dates etc.:
- (2) Bid document containing detail terms and conditions.

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## 1. Schedule of requirements

Item No	Artists Details	NOTE
1	<p>Shortlisted Artists for Musical Night 2019: Date of Event – 19<sup>th</sup> April 2019.</p> <ul style="list-style-type: none"> <li>• <b>Monali Thakur</b></li> <li>• <b>Nakash Aziz</b></li> <li>• <b>Shalmali Kholgade</b></li> <li>• <b>Javed Ali</b></li> <li>• <b>Darshan Raval</b></li> </ul> <p>A. Performance fees of the Artist, associates, musicians, and any other person necessary for conducting the program (for min. 2hrs on stage)</p> <p>B. Air Travel/ Travel for all the above personnel (From the artist pick up to nearest airport (Ranchi, Kolkata or Bhubaneswar, as per convenience) or railway station (Rourkela).</p> <p>C. Local travel for the above personnel. (airport/railway station to hotel and hotel to institute-to and fro)</p> <p>D. Lodging and food (including refreshments, snacks, water) for all the above personnel (in Rourkela or any intermediate stops).</p> <p>E. Appropriate Light and sound, stage and venue decoration and AV specifications for stage area as well as audience area (8000 audience). <b>Refer annexure 2 for minimum suggested requirements.</b></p>	<b>ANY 1 of the five.</b>

2. **Specifications and allied Details:** As per the specification mentioned above.

### 3. Format of Quotation

	It is a two part bid with separate techno-commercial and price bids
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4. The bid should be submitted through <https://eprocure.gov.in/eprocure/app>

5. Quotations should be valid for a period of **90 days** from the closing date of the bid.

### 6. Some important dates:

i. Pre-bid Conference	<b>NA</b>	<b>NA</b>
ii. Last date for submission of bid	<b>Date: 03/04/2019</b>	<b>Time: 11:00 AM</b>
iii. Date of Opening of Technical bid	<b>Date: 04/04/2019</b>	<b>Time: 11:00 AM</b>

7. **GST:** GST should be charged according to applicable rates. All item bid prices should be inclusive of GST.

**8. Technical Evaluation Criteria:**

- i) The technical bid should contain supporting documents (i.e. Work Order) to stake claim that the party has conducted minimum of 10 such events at any Institute / Universities/ corporate event in past 3 years.
- ii) The annual turnover of the firm should be at least **50 Lakhs** in each **Financial Year i.e. FY 2015-16,2016-17, 2017-18** against same need to upload i) Profit & Loss Statement ii) Balance Sheet iii) Income Tax Return copies for said FY.

**9. Tender Cost:** Tender Cost (Non- refundable) in the form of DD for **INR 1000/-** (Rupees One Thousand Only) in favor of **Director, NIT Rourkela** Payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. **Tender Cost** should reach physically through speed post/ register post/courier, containing in an envelope & superscripted with subject, tender reference number addressing to the **Registrar, NIT Rourkela- 769008, Odisha;** Attention: Prof. S.N. Alam [VP,SAC], for Musical Night-2019 **on or before 03/04/2019 at 11:00 AM.**

**10. Bid Security:** Security Deposit (Refundable) in the form of DD for **INR 50,000/-** (Rupees Fifty Thousand Only) in favor of **Director, NIT Rourkela** Payable at Rourkela valid for 45 days beyond the bid validity period, from any Scheduled Commercial Bank except Co-operative and Gramin bank. **Bid Security** should reach physically through speed post/ register post/courier, containing in an envelope & superscripted with subject, tender reference number addressing to the **Registrar, NIT Rourkela- 769008, Odisha;** Attention: Prof. S.N. Alam [VP,SAC], for Musical Night-2019 **on or before 03/04/2019 at 11:00 AM.**

**11. Performance Security:** Performance Security is INR 1,00,000 (Rupees One Lakh Only) in shape of Bank Guarantee/Demand Draft(DD) in favor of **Director, NIT Rourkela** Payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. It should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligation. **EMD (Earnest Money Deposit)** amount of successful bidder will be returned after the receipt of performance security in case of award of contract to successful bidder. In case of non-fulfillment of all contract terms and condition during the contract period performance security may be forfeited.

**12.** Please go through the enclosed "bid document" carefully for other bidding instructions.

**13.** Please send your quotations through <https://eprocure.gov.in/eprocure/app>

**14.** For further details, you may contact

**Prof. S N Alam**  
**Vice-President (Art & Culture Society), SAC**  
**National Institute of Technology**  
**Rourkela-769 008, Odisha.**  
**Phone: 9937917811; 06612462563**  
**Email: [syedn@nitrkl.ac.in](mailto:syedn@nitrkl.ac.in)**



## **BID DOCUMENT**

### **1. Instructions to the bidders**

- 1.1 Bids are invited on behalf of the Director, National Institute of Technology (NIT), Rourkela–769 008, Odisha, from the intending bidders for supply of the goods/stores/equipment for the Institute as detailed in the enquiry letter.
- 1.2 The bidders should quote their offer/rates in **BOQ** in clear terms without ambiguity.
- 1.3 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.4 The last date for receipt of the bid is marked in the enquiry.
- 1.5 The bids should be uploaded in <https://eprocure.gov.in/eprocure/app> Please follow the guidelines of the site.
- 1.6 If a prospective bidder requires any clarification in regard to the bidding documents, he may make a request the concerned officer or faculty member at least 10 days before the deadline for receipt of bids.
- 1.7 Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
- 1.8 In respect of high value plant, machinery etc. of a complex and technical nature, the bids may be submitted in two parts, viz., technical bid and financial bid.
- 1.9 The bidder has to sign in full at all pages of the scanned part of the bidding document. No over-writing in those pages is acceptable.
- 1.10 If any bidder does not fulfill technical specification, his/her eligibility will be cancelled even if his/her price got L1 status.

### **2. Conditions of the bid**

- 2.1 The rates quoted should preferably be net, inclusive of all other incidental charges excluding taxes. In case these charges are quoted extra in addition to the quoted rates, the amount thereof or Ad Valorem rate must be specified. Packing, forwarding, freight, entry tax etc., when quotes separately are reimbursable at actual. If external agencies are employed, their receipts must be enclosed with the invoice.
- 2.2 Duties and Taxes are to be quoted separately. Ad Valorem rates thereof should be clearly indicated with reference to the relevant Acts and Rules.

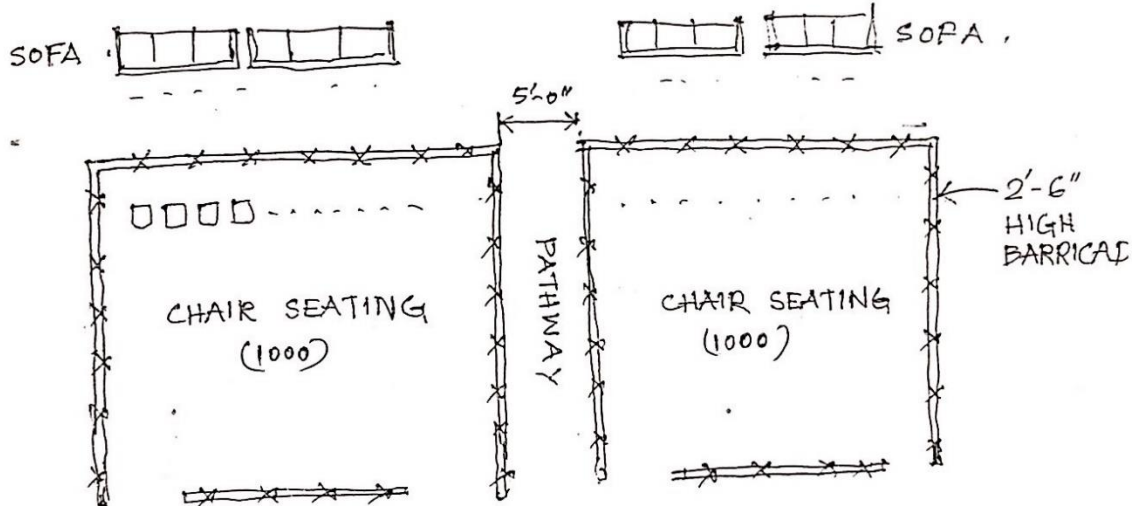
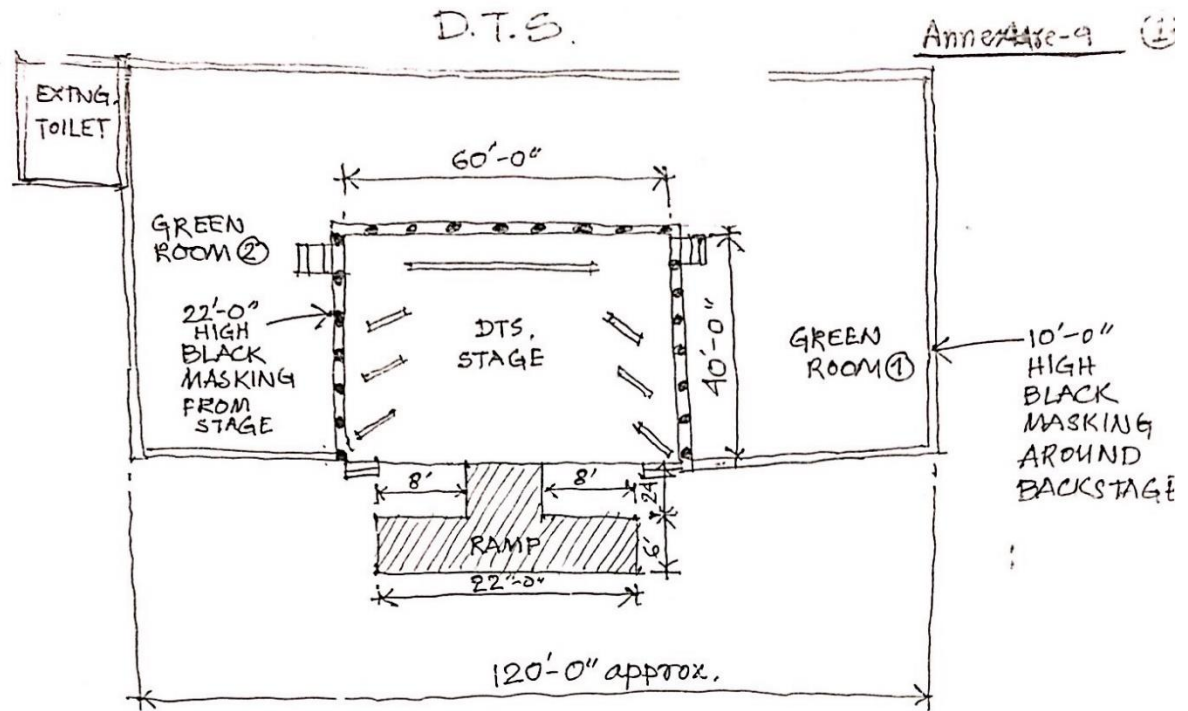
**It may be noted that the Institute is availing custom duty exemption in terms of notification no 51/96- Customs dt. 23.07.1996, Notification no. - 47/2017- Integrated Tax (Rate) dt. 14.11.2017 and Notification No- 45/2017- Central tax (Rate) dt. 14.11.2017[vid Registration No.: TU/V/RG-CDE (227)/2016, dated: 13.11.2018]**

- 2.3 The Services are required to be Provided at Dilip Tirkey Stadium of NIT, Rourkela on 19<sup>th</sup> April 2019 for Musical Night 2019 starting 6PM.
- 2.4 The bid should remain valid for a period of **90 days** from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.

- 2.5 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.6 The services offered should strictly conform to the specification and technical details mentioned in schedule of requirements of the tender document.
- 2.7 The Institute may like to conduct pre-event inspection of service, where applicable.
- 2.8 Details of Guarantee/warranty, where applicable, should be specified in the bid.
- 2.9 If the successful bidder, on receipt of the supply order, fails to execute the order on the stipulated day, in full or part, it will be open to the Director, NIT, Rourkela to recover liquidated damage from the firm at the rate of 1 percent of the value of undelivered goods per month or part thereof, subject to a maximum of 5 percent of the value of undelivered goods. Alternatively, it will also be open to the Director, to arrange procurement of the required goods/services from any other source at the risk and expenses of the bidder.
- 2.10 The successful bidder may be required to execute a contract, where applicable.
- 2.11 The bidder has to furnish up to date GST and Income Tax Clearance Certificate along with the bid.
- 2.12 Payment (100 percent) will be made by Account Payee Cheque /Bank Draft/Online Transfer, within 30 days from the date of receipt of the goods/services in good condition or receipt of the bill, commissioning of the equipment, and after successful installation and demonstration where ever applicable, whichever is later/latest.
- 2.13 In case of Advance payment, the payment will be made on either in Cheque/Demand Draft or Bank Transfer only. The proforma invoice copy need to be sent for advance payment, if applicable.
- 2.14 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT,Rourkela shall be final.
- 2.15 The bid document/resultant contract will be interpreted under Indian Laws
- 2.16** Please check **Other Important Terms and Conditions/Qualification Criteria below.**

### **3. Other Important Terms and Conditions/Qualification Criteria:**

1. Schedule of requirements contains the requirements/services, whose value will vary according to artists.
  2. ANNEXURE 1 contains the sketch of venue & ANNEXURE-2 contains the requirements for Sound, Backline, Light, FOH PA SYSTEM, Venue & stage decorations, AV specifications etc.
  3. Any requirements from the artists' side inside or outside the venue throughout the event should be attended and dealt by the firm itself. No requirements or services, except the venue (**Annexure -1**) shall be provided by NIT Rourkela.
  4. All the specifications of the requirements marked in Schedule of requirements should be finalized after consulting the artist/concerned authority.
  5. NIT ROURKELA shall provide the venue 3 days prior to performance.
  6. The tender filed should include all the costs as per deliverables mentioned in Schedule of requirements & ANNEXURE-2, **including all taxes applicable** and any other charges added.
  7. The firm is required to provide its GSTIN number, Company's registration no, previous work details and all relevant supporting documents.
  8. The institute has the sole right to cancel the event/quotation at any time with/without any prior notice or reason.
  - 9. The firm is required to quote against every individual requirement mentioned in Annexure – 2. Absence of all technical requirements in the quotation will not be considered though it has the lowest price.**
  - 10. The award of contract will be purely on the basis of lowest bid (i.e. L1 bid) against individual artist, received from all the parties participating in the Limited Tender Process. There is no preference list for artists and all the artist will be consider with equal priority.**
- .....



PLEASE VERIFY DIMENSIONS AT SITE.

**SOUND:** -

- |  |   |                            |
|--|---|----------------------------|
| 1. *RCF TTL55+ (Flown Line array System) | - | 18 nos.                    |
| 2. *Centre Fill-JFL 210 + SB 1000        | - | 4 Nos. + 2 Nos.            |
| 3. *Side Fill – SRX 726 with Sub         | - | 2 Nos. + 2 Nos.            |
| 4. *CDJ 2000 & DGM 900                   | - | 1 set                      |
| 5. Drum Fill – PRX ST-with VRX Sub       | - | 1 Nos.                     |
| 6. Dual SUB RCF 8006                     | - | 14 Nos.                    |
| 7. FOH-Avid SC 48/M7CL                   | - | 1 Nos. (As per Tech Rider) |
| 8. Monitor – Active PRX – 915 (ASPR)     | - | As per Tech Rider          |
| 9. In Ear Monitor                        | - | As per Tech Rider          |
| 10. Drums Mikes Kit                      | - | As per Tech Rider          |
| 11. Mic – Wired – Shure/AKG              | - | As per Tech Rider          |
| 12. Mic – Wireless – Sennheiser/Shure    | - | 4Nos.                      |
| 13. Snake Cable                          |   |                            |
| 14. Reverb, Delay, Crossover units       |   |                            |
| 15. Digital Amplifier setup              |   |                            |
| 16. DJ Boxes                             |   |                            |

**BACKLINE:** –

1. Guitar Amp Gear – Marshall JCM900/Fender Twin Reverb
2. Bass Amp Gear – Hartke LH1000 with HyDrive410 cabinet
3. Key Board Amp Gear – Roland KC550
4. Drum Kit - As per Tech Rider
5. Key Board - As per Tech Rider on Standard Module
6. Guitar, Keyboard, Notation Stands - As per Tech Rider on Standard Module

**\*marked items will be preferred as mentioned in FOH PA System (↓)**

**FOH PA System**

- 1.The system must be placed minimum 2 feet ahead and 4 feet away from the side of the stage (should not be placed in line with stage).
  - For 100 or 1000 pax **Minimum 2 nos-Dual 18” subs per side & 3-way active medium size tops** – The system must be a **flown array system** d&b V series / L Acoustics (Hanger sound system)
  - Outdoor & Concert gigs **Minimum 4nos dual 18” subs per side with equivalent Tops.**
  - Centre/Front fills required.
  - The subs must be driven off the Aux send.
- 2.Brands for the PA are: Martin Audio, Meyer Sound, L’ Acoustics, Nexo, D&B, JBL
- 3.Locally Assembled PA’s are **not acceptable**.

### **LIGHTS FOR MUSICAL NIGHT –**

1. Par can 64(Lamp),60,61,62(with color Zelotin)- 60 Nos.
2. LED Par - 40 Nos.
3. PLX Sharpy 500W - 20 Nos.
4. Long Follow - 1 Nos.
5. PALCO(JINI) big lighting for back drop - 4 Nos.
6. Cool Fire - 4 Set
7. Fire Flame Machine(colorful) - 6 Nos.
8. Molefay - 8 Nos.
9. Smoke/Haze Machine - 2 Nos.
10. ISR 1200 follows - 1 Nos.
11. P.R. Sky taker(250W) - 2 Nos
12. Jumbo Strobe - 2 Nos.
13. Owrn led 20 - 20 Nos.
14. BIM Pointy - 8 Nos.

### **LASER --**

1. **Laserblade** (Diode type, full color, 30 channel DMX array fixture, 1000\*212\*100 mm) - 10 Nos
2. **Cyclone** (Full color, DMX & rotating truss fixture, with 60 high speed INAL X/Y scanning outputs that span 2 meters) - 6 Nos
3. **BB3** (30k scanning, DMX fixtures, rotating burst, 202\*202\*150mm) - As per stage dimension

### **STAGE DECORATION –**

1. 4 Side Truss with single middle beam
2. Aesthetic Backdrop Theme (hard copy of the design needs to be quoted)
3. Ramp
4. Wings
5. **LED Wall**
6. Green Room
7. Stage Carpeting & Sidewall Masking
8. Green Room Wall Masking
9. Stairs
10. Sound Console
11. Drum Raiser

### **VENUE DECORATION –**

1. Sofa - 25 Nos.
2. Plastic Chair - 2000 Nos.
3. Hoardings - 70 Nos.
4. Flex - 8 Nos.
5. Entrance Gate - 1 No.
6. Audience Area Barricading

### **VENUE LIGHT DECORATION –**

1. City Colour - 8 Nos.
2. Metal - 40 Nos.
3. Green Metal - 40 Pcs.
4. Halogen - 25 Nos.
5. Rice Light - 1500 Nos.

### **AV SPECIFICATIONS –**

1. Still Photography
2. Videography with HD cine Cam & Drone cam.
3. LCD projector – 2 Nos.
4. Online Mixing
5. Generators (125 kVA) – 2 Nos. with Fuel
6. LCD Projectors(12\*12ft) – 2 Nos

**\*These are the basic requirements need to be provided by the firm.  
Any additional requirements asked by the artist need be fulfilled by the concerned Firm.**