



**NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA – 769 008, ORISSA**

(Form to be used for purchases above Rs.1.0 lakh; to be sent to at least six firms)

Advertised/Limited Tender Enquiry

Department: Office of the Chief Warden, Hostels

Enquiry No: NITR/_____/_____/_____/_____

Date: _____

Important Dates

To M/s

Event	Date	Time
Pre-bid Conference	29.01.2015	10.30 AM
Last Date of submission of quotation	16.02.2015	12.00 Noon
Quotation Opening date	16.02.2015	03.45 PM

Dear Sir,

We intend to purchase the commodities specified below and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please send your quotation to:

Registrar, NIT Rourkela Attn.: K.K Sahoo AR (P &W) NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA – 769 008, ORISSA

Yours sincerely,

Name: R.K Patel
In-charge, Chief Warden,
Hostels

End :

- (1) Schedule of requirement, specifications, BOQ etc.
- (2) Bid document containing detail terms and conditions etc.

1. Schedule of requirements

Sl. No.	Description of Goods/Service	Quantity
1	Design, Engineering, Supply and Installation of Exhaust Hood , Blowers, Ducting for Kitchen Equipment for Hostel	Refer to BOQ

2. Specifications and allied Technical Details

Refer to BOQ

3. Format of Quotation (tick appropriate box)

It is single bid; please give all technical specification and price bid in one envelop.

OR

It is a three- part bid with separate techno- commercial and price bids. Please see item 1.12 of instruction for method of bidding.

4. The bid envelope should be super-scribed with

Bid for Design, Engineering, Supply and Installation of Exhaust Hood , Blowers, Ducting for Kitchen Equipment for Hostel
Vide Enquiry No. _____ dated _____

5. Quotations should be valid for a period of 120 days from the closing date of the bid.

6. Some important dates:

- i. Pre-bid Conference: Date: 29.01.2015 Time: 10.30 AM
- ii. Last date for receipt of quotation: Date: 16.02.2015 Time: 12.00 Noon
- iii. Opening of techno-commercial bid: Date: 16.02.2015 Time: 03.45 PM
- iv. Opening of Financial bid: (To be informed later)

- 7. Warranty** of 1 year must be provided.
- 8(a) Excise Duty:** The Institute is exempt from Excise Duty. Please state applicable excise duty as a separate item.
- 8(b) VAT/CST:** The Institute is not authorized to give C or D form. CST or VAT should be charge according to applicable rates.
- 8(c) Entry Tax:** The State of Orissa charges entry tax on all goods entering the State. Please include it in your quotation as a separate item. Entry Tax will be reimbursed on production of proof of payment.
- 9. Earnest Money Deposit:** 2% of bid value.
- 10.** (A) Please send your quotations by Registered/Speed Post or Courier Service to:

Head, Registrar Department
Attention: Mr. K.K Sahoo, (AR P&W)
National Institute of Technology, Rourkela – 769 008

OR

(B) Drop the quotation in the Tender Box kept in the office of the Department during the normal working hours of the Institute. Please do not hand over the quotation to any person by hand.

- 11.** For technical details, you may contact

Prof. A.K Panda, VP (Civil)
Department of Civil Engineering
National Institute of Technology, Rourkela – 769 008
Phone: 0661 – 2462751
Fax: 0661 – 2462999
E-mail: amulya2panda@gmail.com