

1. Schedule of requirements

Sl. No.	Description of Goods/Service	Quantity
1.	7000 ANSI Lumens or higher LCD/ DLP projector with suitable long throw lens and motorized screen	1

2. Specifications and allied Technical Details

As per Annexure A below

3. Format of Quotation (tick appropriate box)

- It is a single bid; please give all technical specifications and price bid in one envelope.
- It is a two-part bid with separate Bid Security with tender specific authorization and price bids. Please see item 1.12 of instructions for method of bidding.

4. The bid cover should be super-scribed with

Bid for "**7000 ANSI Lumens or higher LCD/ DLP projector with suitable long throw lens and motorized screen**" vide Enquiry No. **NITR/CC/HOD/2012/L/469** dated **30-04-2012**.

5. The main bid cover will have two envelopes, envelop (1) containing the bid security amount and bid specific authorization from OEM and envelop (2) containing the technical and commercial bid.

6. Quotations should be valid for a period of **60** days from the closing date of the bid.

7. Some important dates:

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|---|------------------|---------------|
| i. Pre-bid Conference: | Date: NA | Time: NA |
| ii. Last date for receipt of quotation: | Date:24-05-2012 | Time: 10 AM |
| iii. Opening of techno-commercial bid: | Date:NA | Time:NA |
| iv. Opening of bid | Date: 25-05-2012 | Time: 10.30AM |

8. Warranty: 3 years

9(a) Excise Duty: The Institute is exempt from Excise Duty. Please state applicable excise duty as a separate item.

9(b) VAT/CST: The Institute is not authorized to give C or D form. CST or VAT should be charge according to applicable rates.

9(c) Entry Tax: The State of Orissa charges entry tax on all goods entering the State. Please include it in your quotation as a separate item. Entry Tax will be reimbursed on production of proof of payment.

- 10. Bid Security** (See Item 2.8 of instructions): **Rs 25000/-**
- 11. Performance Security** (See Item 2.10 of instructions): **NIL**
- 12.** Please go through the enclosed "bid document" carefully for other bidding instructions.
- 13(a)** Please send your quotations by Registered/Speed Post/Courier Service:

Head, ComputerCenter
Attention: Prof. S. K. Patra
National Institute of Technology, Rourkela – 769 008

OR (b) Drop the quotation in the Tender Box kept in the office of the Department during the normal working hours of the Institute. Please do not hand over the quotation to any person by hand.

- 14.** For technical details, you may contact

Prof. S. K. Patra
Head, ComputerCenter
National Institute of Technology, Rourkela – 769 008
Phone: 0661 – 2462457, 9437221578 (M)
Fax: 0661 – 2462457
E-mail: skpatra@nitrkl.ac.in
hod-cc@nitrkl.ac.in



NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA – 769 008, ORISSA

BID DOCUMENT

1. Instructions to the bidders

- 1.1 Sealed bids are invited on behalf of the Director, National Institute of Technology (NIT), Rourkela – 769 008, Orissa, from the intending bidders for supply of the goods/stores/ equipments for the Institute as detailed in the enquiry letter.
- 1.2 The bidders should quote their offer/rates in clear terms without ambiguity.
- 1.3 The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible. Manufacturer's price-list, where applicable, should be submitted along with the bid.
- 1.4 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.5 The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for NIT, Rourkela, and the bids will be received up to the appointed time on the next working day.
- 1.6 There is no pre-bid conference
- 1.7 The bids may be sent by registered or speed post or by courier service, so as to reach the concerned department before the last date of receipt, or alternatively, be dropped in the tender box kept at the Department office. The name of the Department is mentioned in the Enquiry.
- 1.8 The bidder may modify his bids before the last date appointed for receipt of the bids by sending an amendment to the bid. No bid shall be modified after the deadline for receipt of the bids.
- 1.9 If a prospective bidder requires any clarification in regard to the bidding documents, he may make a request the concerned officer or faculty member at least 15 days before the deadline for receipt of bids. The specification for the Notebook computers to be purchased can be modified at Pre-bid meeting.
- 1.10 Bids received after the deadline of receipt indicated in para 1.5 above, shall not be taken in to consideration.
- 1.11 Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
- 1.12 The cover containing the bid must be sealed and super-scribed "**7000 ANSI Lumens or higher LCD/ DLP projector with suitable long throw lens and motorized screen**" vide enquiry No. **NITR/CC/HOD/2012/L/469** dated **30-04-2012**" as given under Annexure-A of the enquiry.
- 1.13 The bids shall be opened in the Departmental office at the date and time given on the top of the document. The bidders may send their authorized representatives to attend the bid opening, if they so desire. In the event of the above bid opening

date being declared holiday for the NIT, Rourkela, the bids will be opened at the appointed time and place on the next working day.

- 1.14 The bidder has to sign in full at all pages of the bidding document.
- 1.15 Detail specification of model quoted and the printed specification sheet of OEM should be enclosed.
- 1.16 **The bidder must provide tender specific authorization from OEM.**

2. Conditions of the bid

- 2.1 The rates quoted should preferably be net, inclusive of all taxes and duties, packing, forwarding, freight, Insurance and all other incidental charges. In case these charges are quoted extra in addition to the quoted rates, the amount thereof or advolerum rate must be specified. Packing, forwarding, freight, entry tax etc., when quotes separately are reimbursable at actuals. If external agencies are employed, their receipts must be enclosed with the invoice.
- 2.2 Duties and Taxes are to be quoted separately. Advolerum rates thereof should be clearly indicated with reference to the relevant Acts and Rules. Entry Tax, if any paid, shall be reimbursed on production of proof. Entry Tax should be shown as a separate component.

It may be noted that the Institute is exempt from paying Excise Duty vide Government Notification No. 10/97 dated 01.03.1997 [Registration No.: TU/V/RG-CD(227)/2001, dated 10.12.2001]. The Institute is not authorized to issue C or D forms. CST and VAT may be charged at applicable rates.

- 2.3 The goods are required to be delivered at the indenting Department of NIT, Rourkela, and must be dispatched within 30 days from the date of placement of the supply of order under the risk and arrangement of the bidder and offers with delivery beyond the above period shall be treated as unresponsive. In case the delivery time is higher, the same must be mentioned clearly in the quotation.
- 2.4 The bid should remain valid for a period of 60 days from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- 2.5 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.6 The goods offered should strictly conform to the specification and technical details mentioned in AnnexureA below.
- 2.7 The Institute may like to conduct pre-dispatch inspection of goods, where applicable.
- 2.8 The bid is to be accompanied with "Bid Security" (*Earnest Money*) of Rs. 25000/-, in the form of Account Payee Demand Draft, Fixed Deposit Receipts, Banker's Cheque or unconditional Bank Guarantee en-cashable on demand from the Director, NIT, Rourkela from any Commercial Bank with validity period of forty-five days beyond the final bid validity period. The bid security shall be in favour of the Director, NIT, Rourkela. The bid security shall be forfeited, if the bidder withdraws during the bid validity period.
- 2.9 Period of guarantee/warranty, where applicable, should be specified in the bid.

- 2.10 The successful bidder has to furnish "Performance Security" for an amount specified in the enquiry, in the form of Account Payee Demand Draft, Fixed Deposit Receipts and/or unconditional Bank guarantee en-cashable on demand from the Director, NIT, Rourkela, from a Commercial Bank with validity period of sixty days beyond the date of completion of all contractual obligations of supplier including guarantee/ warranty obligations. The Performance Security is to be furnished in favour of the Director, National Institute of Technology, Rourkela, within ten days of intimation, failing which his bid security will be forfeited.

Alternatively, fixed percentage of the cost of the stores as stated in the enquiry may be retained by the Institute in its Maintenance Fund towards performance security, which will be released six months after the completion of warranty period.

- 2.11 If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT, Rourkela to recover liquidated damage from the firm at the rate of 1 percent of the value of undelivered goods per month or part thereof, subject to a maximum of 5 percent of the value of undelivered goods. Alternatively, it will also be opened to the Director, to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.
- 2.12 The successful bidder may be required to execute a contract, where applicable.
- 2.13 The bidder has to furnish up to date VAT and Income Tax Clearance Certificate along with the bid.
- 2.14 Payment (*100 percent*) will be made by Account Payee Cheque/Bank Draft, within 30 days from the date of supply of equipments, submission of bill or installation of the projector which ever is earlier. If the payment is not made by the Institute within this stipulated date, the vendor may claim compensation at rates fixed by the Institute.
- 2.15 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT, Rourkela shall be final.
- 2.16 If the bidder fails to submit the relevant 3 years warranty certificate from OEM at the time of supply of equipments, then 5 percent of the value of delivered equipments will be deducted per year from the bill amount towards maintenance cost of the equipments.

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Details of LCD Projector

Make	Sony/ Epson/ Sanyo/ Sharp/ Hitachi
Application area	Audio Visual hall for movies and presentations
Brightness	7000 ANSI lumen or higher
Resolution	WXGA 1280 x 800 or SXGA 1400 x 1050
Contrast Ratio	4000:1 minimum
Aspect Ratio	16:9 or 16:10
Lamp	300 watt; 2000hours life with normal use and 3000 hours with economy mode.
Connectivity	LAN (RJ45), HDMI, DVI, BNC RGB, S-Video, Wireless LAN, RS232, Monitor out, audio out, video out
Accessories	Wireless LAN adapter (if supported), Monitor cable (3m and 20m),
Lens	Suitable long throw lens to be included for following Projection distance: 33m-37m Picture size: 300cm X400 cm
Ceiling mount screen	Motorized ceiling mount screen suitable for above. The screen should be suitable for displaying images of 300cmX400cm in standard mode. Screen has to be mounted and tested by the supplier.