



NATIONAL INSTITUTE OF TECHNOLOGY

ROURKELA-769008, ORISSA

(Tender Notice No- 11 of 2011-12)

(APPOINTMENT OF CONSULTANT FOR PROCUREMENT & INSTALLATION OF KITCHEN EQUIPMENT FOR HOSTELS & GUEST HOUSE IN NIT, ROURKELA)

Applications are invited from leading Consultants for providing consultancy services for procurement and installation of Kitchen Equipment for Hostels and Guest House in NIT, Rourkela. Provision to be made for Hostels (one-1000 capacity, three-700 capacity, one-600 capacity, one-300 capacity and two Guest Houses (30 & 20 double bedded rooms respectively) where Kitchens are to be furnished, with modern mechanized kitchen equipment. The scope of work includes the following:

- Preparation of specifications for appropriate kitchen equipments required for Hostels and Guest House. Plan of the kitchens will be made available to the consultant (s) selected.
- Preparation of GA drawing with proposed location of kitchen equipments.
- Providing information about the possible suppliers of kitchen equipment, power requirement.
- Preparation of cost estimate and BOQ.
- Preparation of detailed drawing showing drainage, ventilation, cable routing etc.
- Supervision of installation and testing of equipments.

Interested consultants (individuals or firms) who have experience in furnishing kitchen equipment in Hostels, Guest House etc. of similar nature especially in educational institutes are requested to apply with credentials/information/testimonials addressed to the Registrar, NIT, Rourkela-769008, in two parts (**1st Part : Techno commercial bids including pre-qualification requirement of tenderers & 2nd Part: - Price bid**) in **separate sealed covers, superscribing on the top of the envelope:**

(APPOINTMENT OF CONSULTANT FOR KITCHEN EQUIPMENT)

(TENDER NOTICE NO. – 11 OF 2011 -2012)

DUE ON 10. 11. 2011, 12.00 NOON

OPEN ON 10. 11. 2011, 3.30 PM

Firms are requested to submit their price bid as a lumpsum amount for all the facilities combined. In addition, they are requested to submit detailed information on their past work on comparable kitchens both in terms of nature of work and cost as per given format.

A duly constituted committee of the Institute will shortlist some firms for consideration on the basis of their past credentials, volume of business, quality of work etc. The shortlisted firms will be invited for presentation of their past record as well as ideas for implementation in our institute. Firms will be further shortlisted on the basis of experience and technical information presented before the committee.

The price bid (consultancy fees) will be opened only for the firms shortlisted after their presentations. Selection will be made on the basis of a combined quality cum cost criterion, where quality will be given 70% and cost 30% weightage. Quality of the candidate will be assessed by the Institute Screening Committee before the price bid is opened.

Final selection will be made on the basis of combination of technical and financial bids, as recommended by the duly constituted committee. However, Director NIT, Rourkela reserves the right to reject any or all the firms depending on quality.

Details including our prescribed format are available in our website at <http://www.nitrkl.ac.in/tender.asp>.

(REGISTRAR)
NIT, Rourkela
Fax No- 0661-2462022
Ph. No -0661-2476773

CHECK LIST FOR PRE-QUALIFICATION

Forms to be filled in properly.

1. Form-A: This form (check list)
2. Form-B: Letter of Transmittal
3. Form-C
4. Form-D
5. Photocopy of documents to be attached.
 - a) Valid license
 - b) Work orders executed of last 3 years.
 - c) Vat Clearance Certificate & PAN Card
 - d) Performance report from the client(S)

(Signature of the Agency)

PRE-QUALIFICATION INFORMATION

LETTER OF TRANSMITTAL

(To be typed on the Agency's Letterhead)

To

THE REGISTRAR

NATIONAL INSTITUTE OF TECHNOLOGY

ROURKELA – 769008

SUB : APPOINTMENT OF CONSULTANT FOR PROCUREMENT & INSTALLATION OF KITCHEN EQUIPMENT FOR HOSTELS & GUEST HOUSE.

Sir,

Having examined the details of pre-qualification document, I hereby submit the pre-qualification documents and other relevant information.

1. I hereby certify that all the statements made and information supplied in the enclosed forms A to E and accompanying statements are true and correct to the best of my knowledge. I understand that if any information found incorrect, the application is liable to be cancelled.
2. I have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
3. I certify that my firm is not **blacklisted/banned** from business by any organization.
4. I hereby accept the rules and procedures of the Institute for pre-qualification of Contractor and agree that the Institute has the right to accept or reject any application without assigning a reason thereto.

(Signature of the Agency)

APPLICATION FOR PRE-QUALIFICATION

1. NAME OF AGENCY/FIRM: - _____
2. ADDRESS: - _____
3. FAX/TELEPHONE NUMBER: - _____
4. PREQUALIFICATION REQUESTED FOR: - _____
5. ORGANIZATION STRUCTURE
(PLEASE ATTACH SEPARATE SHEETS)
6. SPECIAL QUALIFICATION OF TECHNICAL PERSON _____
7. DETAILS OF REGISTRATION _____
8. VOLUME OF BUSINESS DONE IN LAST THREE FINANCIAL YEARS
2008-09 RS _____
2009-10 RS _____
2010-11 RS _____
9. IMPORTANT SIMILAR JOBS EXECUTED IN GOVT./PSU/OTHER REPUTED ORGANIZATIONS INCLUDING SPECIFICATIONS, MATERIALS USED ETC.
10. FIELD OF SPECIALIZATION.
11. VALID INCOME TAX CLEARANCE CERTIFICATE (ITCC).
12. ANY OTHER INFORMATION REGARDING TECHNICAL CAPABILITY.

(Signature of the Agency)

Annexure to application for pre-qualification

WORKS COMPLETED AND IN PROGRESS DURING THE LAST 3 YEARS (INCLUDING ALL WORKS AWARDED)

{ADD ADDITIONAL SHEETS, IF NECESSARY}

Sl. No.	Name of Work & Agreement No	Date of start	Date of Completion		Tendered Cost	Complete address of the Authority for whom the Work was done
			<u>Stipulated</u>	<u>Actual</u>		

PRICE BID

(To be submitted in the Letter Pad of firm)

To

The Registrar
National Institute of Technology,
Rourkela – 769008.

SUB: APPOINTMENT OF CONSULTANT FOR PROCUREMENT & INSTALLATION OF KITCHEN EQUIPMENT FOR HOSTELS & GUEST HOUSE IN NIT, ROURKELA.

Tender Notice No. – 11 of 2011-12

Dear Sir,

We are hereby submitting the price bid for the above mentioned work.

Our quoted price is as given below from the schedule provided by NIT for the above mentioned work.

_____ % (In figure)	{ ----- (In words)	<u>BELOW</u>
OR		
_____ % (In figure)	{ ----- (In words)	<u>ABOVE</u>

The same percentage will be applicable to all the items.

Signed in the capacity of duly authorized to sign tenders for and behalf of

Name of Firm

Signature

Name & Address **Telephone No.**

..... **Mobile No.**

Date :