



**NATIONAL INSTITUTE OF TECHNOLOGY  
ROURKELA-769008 (ODISHA)**

**Tender Notice No:31/ CT-12 of 2012-13**

Sealed proposals are invited for  
**(EXPRESSION OF INTEREST FOR APPOINTMENT OF  
CONSULTANT FOR PROJECT MANAGEMENT FOR TIIR BUILDING  
AT NIT, ROURKELA.)**

Issue of tender(Website) : **16.11.2012.**

Closing Date & Time : **07.12.2012, 3.00 PM**

Open on : **07.12.2012, 3.30 PM (Part-I & Part-II)**

for details, visit [www.nitrkl.ac.in/tender.asp](http://www.nitrkl.ac.in/tender.asp)

**Contact:** Prof. S.K. Das, PIC (Civil Construction).

**Phone no:** 0661-2462315,

**Email :** [sarat@nitrkl.ac.in](mailto:sarat@nitrkl.ac.in)

**S/d  
Registrar**

*An Institute where everyone strives to attain his Potential.*



**NATIONAL INSTITUTE OF TECHNOLOGY  
ROURKELA-769008, ODISHA  
(TENDER NOTICE NO: 31/CT- 12 of 2012-13)**

**(Expression of Interest for Appointment of Consultant for Project Management)**

The National Institute of Technology, Rourkela intends to invite offers from leading Consultants (Government, PSUs and private agencies of repute) for providing Project Management Consultancy (PMC) services for construction of its Technology Innovation & Industrial Relation Building, costing about Rs. 28.00 crores, involving civil, structural, architectural, electrical, sanitary, plumbing, HVAC, fire fighting works etc. The contract for the work has already been awarded and the above work has just started. The task includes planning of resources, supervision and monitoring of progress and quality; control of all activities involved in the process, using latest methods of Management Information System, CPM – PERT charts-etc; measurement of works including joint measurement with the contractor and institute staff, checking of bills for payment to agencies, maintaining of site registers/ records, and other documents as required for the work, submission of monthly progress reports; ensuring full compliance with engineering design, drawings, technical specifications and other contract documents etc. The consultant should also coordinate with the concerned Architect, the contractor and NIT (Rourkela) officials and ensure timely & successful completion of the work. The consultant should also furnish replies to Chief Technical Examiner/Audit/Central Vigilance Commission, if any, pertaining to its scope of services.

The consultant must have relevant experience in the field of construction supervision and quality control, quality audit works.

The minimum number of staff required to be deployed on site, along with indicative qualification, experience criteria are furnished in Annexure – I.

Interested Consultants who have successfully completed PMC for at least one Institutional building, costing minimum of Rs 22.4 crores during last five years, are requested to apply with credentials / information / testimonials addressed to The Registrar, NIT Rourkela-769008 in sealed envelopes, **Envelope No. – I:** to contain techno-commercial bids, financial capability including details of organization, experience, description of the methodology and work plan for performing the assignment etc., **Envelope No. – II:** to contain the price bid in the prescribed form enclosed in one cover envelope super scribing on the top of the envelope:

**(Expression of Interest for Appointment of Consultant (PMC)**

**(Tender Notice No. 31/CT-12 of 2012-2013)**

**Due on 07.12.2012 3.00 PM**

**Open on 07.12.2012 , 3.30 PM**

The bidder should have carried out project management consultancy for project value of average Rs 10.00 Crores per year during last three financial years.

The selection of consultant will be decided on recommendation of an expert committee after scrutiny and presentation by prospective bidders. A combined quality cum cost criterion will be used for the selection as per guidelines of 'Manual on policy & Procedure for Procurement of work', Ministry of Finance, Govt. of India.

The contract may be permanently terminated any time during the execution of the project at the decision of the Institute Management. The Institute should not be required to state reasons for any such decision.

Other details including our prescribed format for prequalification etc. are available in the following pages:

NIT, Rourkela reserves the right to qualify or deny prequalification of any or all applications without assigning any reason.

**(REGISTRAR)**  
**NIT, Rourkela**  
**Fax No – 0661-2462022**  
**Ph. No – 0661-2476773**

## **CHECK LIST FOR PRE-QUALIFICATION**

Forms to be filled in properly.

1. Form-A: This form (check list)
2. Form-B: Letter of Transmittal
3. Form-C
4. Form-D
5. Photocopy of documents to be attached.
  - a) Valid license
  - b) Work orders executed of last 5 years.
  - c) Vat Clearance Certificate & PAN Card
  - d) Performance report from the client(S)

**(Signature of the Agency)**

**PRE-QUALIFICATION INFORMATION**

**LETTER OF TRANSMITTAL**

(To be typed on the Agency's Letterhead)

To  
THE REGISTRAR  
NATIONAL INSTITUTE OF TECHNOLOGY  
ROURKELA-769008.

**SUB : EXPRESSION OF INTEREST FOR APPOINTMENT OF CONSULTANT FOR PROJECT MANAGEMENT**

Sir,

Having examined the details of pre-qualification document, I hereby submit the pre-qualification documents and other relevant information.

1. I hereby certify that all the statements made and information supplied in the enclosed forms A to E and accompanying statements are true and correct to the best of my knowledge. I understand that if any information found incorrect, the application is liable to be cancelled.
2. I have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
3. I certify that my firm is not **blacklisted/banned** from business by any organization.
4. I hereby accept the rules and procedures of the Institute for pre-qualification of Contractor and agree that the Institute has the right to accept or reject any application without assigning a reason thereto.

**(Signature of the Agency)**

**APPLICATION FOR PRE-QUALIFICATION**

1. **Name of Agency/Firm :-** \_\_\_\_\_
  
2. **Address:-** \_\_\_\_\_
  
3. **FAX/Telephone Number: -** \_\_\_\_\_
  
4. **Organization Structure** \_\_\_\_\_  
(Please attach separate sheet)
  
5. **Proposed Organization of Engineers to be Deployed** \_\_\_\_\_  
(Please attach separate sheet)
  
6. **Qualification for Technical person** \_\_\_\_\_  
(Please attach separate sheet)
  
7. **Details of Registration** \_\_\_\_\_
  
8. **Volume of business in last three financial years. (Consultancy fee only)**  
2009-10        Rs \_\_\_\_\_  
2010-11        Rs \_\_\_\_\_  
2011-12        Rs \_\_\_\_\_
  
9. **Field of Specialization.**
  
10. **Valid Income Tax clearance certificate (ITCC).**
  
11. **Any other information regarding technical capability.**

**(Signature of the Agency)**

Annexure to application for pre-qualification

**WORKS COMPLETED AND IN PROGRESS DURING THE LAST 5 YEARS (INCLUDING ALL WORKS AWARDED)**

{ADD ADDITIONAL SHEETS, IF NECESSARY}

Sl. No.	Name of Work & Agreement No	Date of start	<u>Date of Completion</u>		Tendered Cost	Complete address of the Authority for whom the Work was done
			<i>Stipulated</i>	<i>Actual</i>		

**PRICE BID**

**(To be submitted in the Letter Pad of firm)**

To

The Registrar  
National Institute of Technology  
Rourkela – 769008.

**SUB: EXPRESSION OF INTREST FOR APPOINTMENT OF CONSULTANT FOR PROJECT  
MANAGEMENT (TENDER NOTICE NO:-12 of 2012-2013).**

Dear Sir,

We are hereby submitting the price bid for the above mentioned work.

**Our quoted price is as given below:**

<u>                  </u> % <b>(In figure)</b>	{	----- <b>(In words)</b>	}	Percent
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**Of the Project Cost (excluding service taxes which  
will be reimbursible at actuals.**

Signed in the capacity of duly authorized to sign tenders for and behalf of

\_\_\_\_\_  
**Name of Firm**

\_\_\_\_\_  
**Signature**

**Name & Address** ..... **Telephone No.** .....

..... **Mobile No.** .....

**Date :** .....



**TECHNICAL PERSONNEL REQUIREMENT FOR PMC**

<b>SI No.</b>	<b>Technical Personnel</b>	<b>Minimum Qualification</b>	<b>Minimum Experience</b>	<b>Nos.</b>	<b>Man Months</b>
1	Project Manager	Bachelors Degree in Civil Engineering	5 years in building project Construction	1	24
2	Site Engineer / Quantity Surveyor	Diploma in Civil Engineering	3 years in building project Construction	1	24
3	Site Engineer	Diploma in Electrical Engineering	3 years in building project Construction	1	18
4	Site Engineer (PH)	Sanitary system and water supply	3 years experience in building project Construction	1	6
5	Site Engineer	HVAC system	3 years experience in building project Construction	1	6
6	Helpers, workmen and supervisors as per need.				











