



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला  
National Institute of Technology, Rourkela

स्थापना कार्यालय  
Establishment Office

सं. No. – NITR/ES/2013/M/ 3005

दिनांक Date – 05/12/2013

**CIRCULAR**

Ministry of HRD, Government of India vide letter No.- 1-9/2009-AR, dated 23/08/2013 intimated that recommendation of the 2<sup>nd</sup> Administrative Reforms Committee [ARC] in its 12<sup>th</sup> report titled "Citizen Centric Administration – The Heart of Governance", for adoption of self-certification provision for simplifying procedures has been accepted by the Government of India and requested the Institute to review the existing requirements of attested copy or affidavit in various application forms in a phased manner and wherever possible to make provision for self-certification of documents, after obtaining the approval of the competent authority.

Accordingly, after due examination of the possibilities and scope of implementation of the above recommendation, approval of the competent authority is hereby accorded to dispense with requirements of attested copy or affidavit in all applications being invited by the Institute and to accept self-certified documents in lieu thereof. This will also be equally applicable in case of supporting documents being submitted by employees along with their representations/requests.

Above provisions will come into force with immediate effect.

**REGISTRAR**

Copy to –

1. All Deans / Chief Warden / HODs / HOOs
2. Office Automation cell
3. Secretary to Director
4. ARC File [ES - I]