



**CHIEF WARDEN OFFICE  
NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA – 769 008, ODISHA**

**TENDER FOR SUPPLY OF SPORTS ITEMS FOR HALLS ON RATE CONTRACT BASIS**

**Department: Chief Warden Office**

**Tender Notification No: NITR/PW/CW/2018/70**

**Date: 10/10/2018**

**Through,  
CPP Portal  
(eProcurement)**

**Important Dates**

<b>Event</b>	<b>Date</b>	<b>Time</b>
Pre-bid Conference	NA	NA
Last Date of submission of bid	<b>05/11/2018</b>	<b>03:00 PM</b>
Date of opening of technical bid	<b>06/11/2018</b>	<b>03:00 PM</b>

Dear Sir,

We intend to purchase the commodities specified below and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

For any clarification:

**ATTENTION:**

Principal Investigator: **Prof. S. K. Pratihar**  
Chief Warden Office  
NATIONAL INSTITUTE OF TECHNOLOGY  
ROURKELA – 769 008, ODISHA

Yours sincerely,

\_\_\_\_\_  
Name: Prof. S. K. Pratihar  
Chief Warden

Encl:

- (1) Schedule of requirement, specifications, dates etc.
- (2) Bid document containing detail terms and conditions.

1. The evaluation of the bids shall be made item-wise and the bidders agreed for supply of the vehicles at the **item-wise L1 price can only be considered** to empanel them in the **Rate Contract for one year**.

2. **Schedule of requirements**

Item No	DESCRIPTION	Quantity
	<b>As per Annexure-I</b>	

3. **Specifications and allied Technical Details**

\* **As per Annexure-I**

**TECHNICAL BID**

Documents to be part of Technical Bids:

- a Copy of DD deposited towards Tender Cost & Earnest Money Deposit (EMD)/Bid Security.
- b Self-attested copy of PAN issued by Income Tax Department.
- c Self-attested copy of the GST Number.
- d Declaration by the agency regarding acceptance of Terms & Conditions.
- e Duly filled Annexure-II.

**Note:** - The agency or its representative shall show the original certificates at the time of opening of Technical Bid.

4. **Format of Quotation** (tick appropriate box)

It is a two-part bid with separate techno-commercial and price bids.

5. The bid should be submitted through <https://eprocure.gov.in/eprocure/app>

6. Quotations should be valid for a period of **365 days** from the closing date of the bid.

7. **Some important dates:**

i.	Pre-bid Conference	Date: NA	Time: NA
ii.	Last date for submission of bid	Date: 05/11/2018	Time: 03:00 PM
iii.	Date of opening of technical bid	Date: 06/11/2018	Time: 03:00 PM

8. **Warranty** of minimum **01** years must be provided or as applicable for individual item.

9. **GST:** GST should be charge as per applicable rates.

- 10. Tender Cost and Bid Security (EMD):** Bid Security in shape of DD (Demand Draft) for **INR 10,000/-** (Rupees Ten Thousand Only) and Tender Cost (Non- refundable) in shape of DD (Demand Draft) **INR 500/-** (Rupees Five Hundred Only) in favor of **Director, NIT Rourkela** Payable at Rourkela from any Scheduled Commercial Bank except Co-operative and Gramin bank. And Bank DD (Demand Draft) for the Bid-Security should remain valid for a period of **45 days** beyond the bid validity period from the date of opening of bids. Bid security of unsuccessful bidders should be return to them at the earliest and latest on or before the **30<sup>th</sup> days** after the award of the contract. **EMD (Earnest Money deposit)** and **Tender Cost** should reach physically through speed post/ register post/courier, containing in an envelope & superscripted with subject, tender reference number addressing to **Registrar, NIT Rourkela- 769008, Odisha;** Attention: Prof. S. K. Pratihar, Chief Warden **on or before 06/11/2018 at 03:00 PM**
- 11. Performance Security:** The EMD submitted by the successful bidder shall be converted in to security deposit and the same will be released after expiry of one month of completion of the contract subject to adjustment /deductions of NITR dues if any.
- 12.** The bidders **should have an office/branch office at Odisha.**
- 13. Liquidated Damages:** The store should be delivered/dispatched to destination and ready for inspection not later than the delivery date specified on the pre-page. If fail to deliver any or all the stores or perform the services by the specified date, liquidated damages at 1% per month or part thereof in respect of stores undelivered will be deducted from the price subject to a maximum of 5%. Alternatively, the order will be cancelled and the undelivered stores purchased from elsewhere at your risk and expense.
- 14.** Please go through the enclosed "bid document" carefully for other bidding instructions.
- 15.** Please send your quotations through <https://eprocure.gov.in/eprocure/app>
- 16.** For technical details, you may contact

<p><b>Prof. S. K. Pratihar</b> Chief Warden National Institute of Technology, Rourkela - 769 008 Phone: 0661 - 2465001 Fax: +91 - 661 - 2465026 E-mail: <a href="mailto:tarapada@nitrkl.ac.in">tarapada@nitrkl.ac.in</a>/<a href="mailto:tarapadaroy@gmail.com">tarapadaroy@gmail.com</a></p>
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NB: ***Please furnish your Dealership Certificate (must) and Proprietary Nature Certificate (If applicable)***



**CHIEF WARDEN OFFICE  
NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA – 769 008, ODISHA**

**BID DOCUMENT**

**1. Instructions to the bidders**

- 1.1 Bids are invited on behalf of the Director, National Institute of Technology (NIT), Rourkela – 769 008, Orissa, from the intending bidders for supply of the goods/stores/ equipment for the Institute as detailed in the enquiry letter.
- 1.2 The bidders should quote their offer/rates in **BOQ** in clear terms without ambiguity.
- 1.3 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.4 The last date for receipt of the bid is marked in the enquiry.
- 1.5 The bids should be uploaded in <https://eprocure.gov.in/eprocure/app> Please follow the guidelines of the site.
- 1.6 If a prospective bidder requires any clarification in regard to the bidding documents, he may make a request the concerned officer or faculty member at least 15 days before the deadline for receipt of bids.
- 1.7 Bids received after the deadline of receipt indicated in para 1.4 above, shall not be taken in to consideration.
- 1.8 Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
- 1.9 (In respect of high value plant, machinery etc. of a complex and technical nature). The bids may be submitted in two parts, viz., technical bid and financial bid.
- 1.10 The bidder has to sign in full at all pages of the scanned part of the bidding document. No over-writing in those pages is acceptable.
- 1.11 If any bidder does not fulfill technical specification, his/her eligibility will be cancelled even if his/her price got L1 status.

**2. Conditions of the bid**

- 2.1 The rates quoted should preferably be net, inclusive of packing, forwarding, freight, Insurance and all other incidental charges excluding taxes. In case these charges are quoted extra in addition to the quoted rates, the amount thereof or Ad Valorem rate must be specified. Packing, forwarding, freight, entry tax etc., when quotes separately are reimbursable at actual. If external agencies are employed, their receipts must be enclosed with the invoice.
- 2.2 Duties and Taxes are to be quoted separately. Ad Valorem rates thereof should be clearly indicated with reference to the relevant Acts and Rules.

**It may be noted that the Institute is exempt from paying Excise Duty vide Government Notification No. 10/97 dated 01.03.1997 [Registration No.: TU/V/RG-CD (227)/2011, dated 10.10.2011.**

- 2.3 The goods are required to be delivered at the indenting Department of NIT, Rourkela, and must be reached within **30 days** from the date of placement of the supply of order under the risk and arrangement of the bidder and offers with delivery beyond the above period shall be treated as unresponsive. In case the delivery time is higher, the same must be mentioned clearly in the quotation.
- 2.4 The bid should remain valid for a period of **365 days** from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- 2.5 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- 2.6 The goods offered should strictly conform to the specification and technical details mentioned in **Annexure-I**.
- 2.7 The Institute may like to conduct pre-dispatch inspection of goods, where applicable.
- 2.8 Period of guarantee/warranty, where applicable, should be specified in the bid.
- 2.9 If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, it will be open to the Director, NIT, Rourkela to recover liquidated damage from the firm at the rate of 1 percent of the value of undelivered goods per month or part thereof, subject to a maximum of 5 percent of the value of undelivered goods. Alternatively, it will also be opened to the Director, to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.
- 2.10 The successful bidder may be required to execute a contract, where applicable.
- 2.11 The bidder has to furnish up to date GST and Income Tax Clearance Certificate along with the bid.
- 2.12 Payment (100 percent) will be made by Account Payee Cheque /Bank Draft, within 30 days from the date of receipt of the goods in good condition or receipt of the bill, commissioning of the equipment, and after successful installation and demonstration where ever applicable, whichever is later/latest.
- 2.13 In case of Advance payment, the payment will be made on either in Foreign Demand Draft or Wire Transfer only. The proforma invoice copy need to be sent for advance payment.
- 2.14 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT, Rourkela shall be final.
- 2.15 The bid document/resultant contract will be interpreted under Indian Laws.

<b>Sl. No.</b>	<b>Items</b>	<b>Unit</b>
1	FOOTBALL, NIVIA SHINING STAR, Size No. 5	
2	FOOTBALL, ADDIDAS	
3	FOOT BALL KEEPING GLOVES, VECTOR X	
4	FOOTBALL HANDPUMP NIVIA 213	
5	BASKETBALL, NIVIA ENGRAVER	
6	BASKETBALL, COSCO TOURNAMENT	
7	VOLLEYBALL, COSCO SUPER VOLLEY	
8	VOLLYBALL, NIVIA G-2020 (STICHLESS)	
9	VOLLEYBALL NET (NYLON) COSCO	
10	TABLE TENNIS NET (WITH STAND) (NYLON) STAG	
11	TABLE TENNIS NET (WITH STAND) (NYLON) STIGA	
12	BADMINTON NET (NYLON), YONEX	
13	BADMINTON RACQUET, LINING WITH JOINT(Q SERIES/XP SERIES)	
14	BADMINTON RACQUET, LINING NON JOINT(G - TECK 38/G - TEK 58)	
15	BADMINTON RACQUET, YONEX, MUSCLE POWER- 2	
16	BADMINTON RACQUET, YONEX, MUSCLE POWER- 3	
17	BADMINTON RACQUET, YONEX, GR 303	
18	BADMINTON RACQUET, YONEX, CARBONEX 6000EX (NON-JOINT)	
19	BADMINTON RACQUET, YONEX, NANORAY 6000I (NON-JOINT)	
20	SHUTTLE (BADMINTON), MAVIS 350 (PLASTIC), Yellow	
21	BADMINTON POST-PULLY	
22	BADMINTON RACQUET GRIP, Vector or Yonex	
23	TABLE TENNIS BAT, STAG 1 STAR	
24	TABLE TENNIS BAT, STAG 2 STAR	
25	TABLE TENNIS BALL, STAG TOURNAMENT 3 STAR	
26	TABLE TENNIS BALL, STIGA TOURNAMENT 3 STAR	
27	LAWN TENNIS RACQUET, COSCO MAX POWER	
28	LAWN TENNIS BALL, SLAZENGER	
29	LAWN TENNIS RACQUET GRIP, ANY BRAND	
30	CARROM (44" x 44")(BOARD+ COINS+POWDER)	
31	CHESS, MIKADO (LEATHER BOARD) including coins	
32	TENNIS BALL BAT, FENTA	
33	CRICKET BALL TENNIS(HEAVY) RED, NIVIA (6 Balls Set)	
34	CRICKET BALL TENNIS(HEAVY) GREEN, NIVIA (6 Balls Set)	
35	CRICKET BAT (ENGLISH WILLOW), SS HERITAGE	
36	CRICKET BAT (ENGLISH WILLOW), SG COBRA XTREME	
37	CRICKET BAT (ENGLISH WILLOW), SG HI-SCORE XTREME	
38	CRICKET BALL (WHITE), SG CLUB	
39	CRICKET BALL (RED), SG CLUB	
40	BATTING PAD, SG VS 319 SPARK	
41	BATTING GLOVES, SG SUPER CLUB	
42	KEEPING GLOVES, SG SUPAKEEP	
43	KEEPING GLOVES, SG TOURNAMENT	
44	KEEPING PAD, SG CLUB	
45	INNER GLOVES, SG CLUB	
46	THIGH PAD, SG SUPER TEST	

47	ARM GUARD, SG LITEVATE	
48	CRICKET HELMET, SG OPTIPRO	
49	CRICKET HELMET, SG GUTSY	
50	ABDOMINAL GUARD, SG TOURNAMENT	
51	CHEST GUARD, SG CLUB	
52	WICKETS, SG CLUB	
53	BATTING MALLET, WOODEN SG	
54	GRIP (bat handle), SG	
55	KIT-BAG, SS RANGER	
56	KIT-BAG, SS GLORY WHEELER	
57	SKIPPING ROPE, VICTOR X	

**ANNEXURE-II**

**APPLICATION FORMAT**

(Duly filled and signed format to be submitted with the technical bid)

1.	Name of Bidder	
2.	Copy of PAN of Bidder	
3.	Name of the Proprietor/Partner/ Director/Authorized Person of the bidding agency.	
4.	Address of Proprietor/Partner/Director/ Authorized Person of the bidding agency.	
5.	Telephone No.	
6.	Mobile No.	

This is to certify that I/we have carefully read the contents of the tender document and fully understood all the terms and conditions therein and undertake myself/ourselves to abide by the same.

Place: Signature of the Bidder\_\_\_\_\_

Date: Name of the Signatory\_\_\_\_\_

Name of the Firm/Agency\_\_\_\_\_

Seal of the Firm/Agency\_\_\_\_\_

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