



Form PPIM-2F
[Para 2.3(i)]

NATIONAL INSTITUTE OF TECHNOLOGY, ROURKELA

Stores Issue Notes

[To be used in Departments to with a Departmental Store]

No. _____ Section _____ Department _____
S.I.N. No. _____ Date of Issue _____

Sl. No.	Description of Materials	Quantity required	Quantity issued	Stock Register		Purpose
				No	Page	

Indentor

Section In-Charge

Head of the Department/Office

Store Keeper

Recipient

Estate Manager