

Forms for Indian Design Patent

[The forms are updated as on 08.04.2014. For further updates, please visit the website of Indian Patent Office]

THE SECOND SCHEDULE
(See rule 6)

List of forms

Form No.	Section or Rule	Title
<u>1</u>	Sections 5 and 44	Application for registration of design/Application under reciprocal arrangement.
<u>2</u>	Section 8(1)	Claim to proceed as an applicant or joint applicant.
<u>3</u>	Section 11(2)	Application for Extension of copyright.
<u>4</u>	Section 12(2)	Application for Restoration of lapsed design
<u>5</u>	Section 17(1)	Inspection of registered design
<u>6</u>	Section 18	Request for information when registration number is given.
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FORM 1
FEE Rs. 1000

**Application for registration of designs.
section 5 and 44**

You are requested to register the accompanying in

¹Insert number of class Class No.¹..... in

²Insert (in full) the name the name of ²
address and nationality

.....

.....

..... who claim(s) to be the proprietor(s)

thereof.

³State whether drawings, Four exactly similar³of the design
photographs, tracings accompany this request.

or specimens.

⁴Insert name of article or The design is to be applied to⁴
articles to which the design

is to be applied or state

.....

trade description of each

.....

of the articles contained in

the set

⁵Strike out these words if ⁵The design has been previously registered in Class(es).

previous registration Under No.

has been effected.

Details of first application in UK or convention country or group of
countries or inter-governmental organisation.

(i) Name of country.

(i) Official date.

(ii) Official number.

Address for service⁶ in India is -

⁶Unless an address for service in India in given,

the request may not be considered.

Declaration:

The applicant claims to be the proprietors of the design and that
to the best of his knowledge and belief the design is new or
original.

Dated this Day of19

(Signed)⁷.....

⁷To be signed by the
applicant or by autho-
rised agent.

TO

**THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

* Strike out the words if no previous registration or priority claim has been effected

FORM 2

Fee Rs. 500

CLAIM UNDER SECTION 8(1) TO

PROCEED

AS AN APPLICANT OR JOINT APPLICANT

¹ State name, address and nationality of claimants.

I (or We)¹ _____

_____ hereby request that the application for Design no. _____ of _____ dated _____ made by² _____

² State the name of

_____ the applicant(s) for Design.

_____ may proceed in the name(s) of³ _____

³ Insert (in full) name, applicant(s) for address and nationality

I/we claim to be entitled to proceed as the Design virtue of⁴ _____

of the person(s) in whose name(s) it is requested that the application shall proceed.

⁴ Give particulars of such document giving its date, the parties there of and showing how the claim here made is substantiated.

⁵ State the nature of the document (copy).

And in the proof whether I/We transmit the accompanying⁵ _____

My/Our address for service in India is :-

⁶ To be signed by the

claimant(s). _____

⁷ State name address and nationality of the applicant.

Dated this _____ day of _____ 19

Signature⁶ _____

⁸ To be signed by applicant(s) or authorised agent. (Signature)⁸ _____

I/We⁷ _____ consent to the above request.

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

Note: Strick out which ever is inapplicable

FORM 3
FEE Rs. 2000

APPLICATION TO EXTEND COPYRIGHT.

Section 11

¹Insert number of design.

You are requested by the undersigned who is/are the
registered proprietor(s) of the Design No.¹ _____

²Insert Class.

registered in Class² _____ to extend the period
of copyright for a period of five years.

Address for service in India is :-

Dated this _____ day of _____ 2000

³To be signed by the
applicant or authorised
agent.

(Signed)³ _____

TO
THE CONTROLLER OF DESIGNS
THE PATENT OFFICE, CALCUTTA.

FORM 4

FEE Rs. 1000

**APPLICATION FOR THE RESTORATION
OF DESIGN UNDER SECTION 12(2)****[See rule 24]**

¹ Insert the name (in full),
address and nationality
of applicant(s).

I (or/we)¹ _____

Hereby apply for an order of the Controller for the
restoration of Design No. _____
_____ of _____

² State the last date when
fee was due.

dated _____ granted to _____

³ To be signed by the
applicant(s) or if the
applicant(s) is/are absent
from India, by authorised
agent.

The circumstance which led to the failure to pay the
extension fee of Rs. _____ on or before the²
_____ day of _____ are as
follows :-

I/we declare that I/We have not assigned the Design to
any other person(s) and that the fact and matters stated
herein are true to the best of my/our knowledge, infor-
mation and belief.

My/our address for service in India is :-

Dated this _____ day of _____ 19

(Signature)³ _____**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

Note : Strike out whichever is inapplicable.

FORM 5

Request for inspection under section 17(1)

Fee Rs. 500

¹ Insert name and address I (or We)¹ _____
and nationality

² Insert the number and class of the Design. hereby request to inspect the Design No.² _____

in Class _____ as I/We am/are entitled
under section 17(1) of the Design Act 2000.

Address for service in India is :-

Dated this _____ day _____ 2000

³ To be signed by the
applicant or authorised
agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS
THE PATENT OFFICE, CALCUTTA.**

FORM 6

FEE Rs. 500

REQUEST FOR SEARCH UNDER SECTION 18

When registration number is supplied.

Insert number of design.

I hereby request that I may be given such information as I may be entitled to under section 18 of the Designs Act, 2000, with respect to the design registered under.

No.¹ _____

Address for service in India is :-

Dated this _____ day of _____ 2000

² To be signed by the applicant or authorised agent.

(Signed)² _____

**TO
THE CONTROLLER OF DESIGNS
THE PATENT OFFICE, CALCUTTA.**

FORM 7

FEE Rs. 1000

REQUEST FOR SEARCH UNDER SECTION 18

When registration number is not supplied.

¹Insert number of class.

I hereby request that a search may be made in Class¹ _____

_____ in respect of the design (annexed hereto in

duplicate) and that I may be given such information as I may be entitled to under section 18 of the Designs Act, 2000.

Address for service in India is :-

Dated this _____ day of _____ 2000

²To be signed by the applicant or authorised agent.

(Signed)² _____

Address _____

**TO
THE CONTROLLER OF DESIGNS
THE PATENT OFFICE, CALCUTTA.**

FORM 8

FEE Rs. 1500

PETITION FOR CANCELLATION FOR THE REGISTRATION OF A DESIGN UNDER Section 19

¹Insert (in full) name, address and nationality. Design No. _____ in Class _____

I (or we)¹ _____

hereby apply that the registration of design No. _____

in Class _____ may be cancelled on the grounds:

*Strike out when

(1)* that the design has been previously registered in India

not applicable

(2)* that it was published in any country prior to the date of registration.

(3)* _____

(4)* _____

(5)* _____

Address for service in India:

Dated this _____ day of _____ 19

²To be signed by the applicant or authorised agent.

(Signed)² _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 9

FEE Rs. 500

Notice of intended exhibition of publication of an
unregistered design. section 21

¹Insert (in full) name, and
address

I (or We)¹

hereby give notice of my (or our) intention -

(a) to exhibit a
of at the

²State "opened" or "is to open"

Exhibition, which² on the
..... Day of under the
provisions of the Designs Act, 2000.

(b) to publish my (or our) Design for
by reading a paper before³ on
the and/or permitting.

³Insert the name and
address.

⁴Insert within the brackets the
official name of the transaction.

publication of the paper in the society's transactions⁴
(.....).

⁵Enclose brief description of
design by, or the design with
sketch, drawing or specimen.

I (or We) herewith enclose a brief description of my (or
our)⁵

Dated this Day of19

⁶To be signed by the
applicant or by autho-
rised agent.

(Signed)⁶

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 10

Fee **

APPLICATION FOR REGISTRATION OF A
DOCUMENT IN THE REGISTER OF DESIGN
section 30 (3)

1 Insert the name (in full) I (or We)¹ _____
address and nationality. _____

2 State the nature of the document, the parties to the same and date of its execution. hereby apply for the registration of a document the details of which are given below in respect of Design No.(s) _____ of _____ Dated _____ granted to

_____ and of which the proprietors of

Design is _____

_____ in the Register of Designs:

² _____

My/Our address for service in India is:

Dated this _____ day of _____ 2000

³To be signed by the applicant(s) or authorised agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

Note: If the application is in respect of more than one design, the numbers there of as well as other particulars required may be given in a separate schedule which should be attached to this form.

** In respect of one Design Rs. 500.00

For each additional Design Rs. 200.00

FORM 11

Fee **

APPLICATION FOR ENTRY OF NAME PROPRIETOR OR PART PROPRIETOR IN REGISTER OF DESIGNS

section 30

¹Insert (in full) name,
address and nationality I (or we)¹ _____

_____ hereby apply that you will enter my (or our) name (or names) in
the Register of designs as proprietor (or part proprietor) of

_____ granted to² _____

²Give name and address
of person(s) to whom
patent was granted. _____

of the registered Design(s) No.(s)* _____ Class _____

³Specify the particulars of I (or we) claim to be entitled by virtue of² _____
such document giving its
date, and the parties to _____
the same, and showing how
the claim here made is _____
substantiated.

And in proof whereof I (or we) transmit the accompanying⁴

_____ with an attested copy thereof.

⁴Insert the nature of the
document. My (or Our) address for service in India is :-

Dated this _____ day of _____ 2000

⁵To be signed by the
applicant or authorised
agent. (Signed)⁵ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

NOTE: * If the application is in respect of more than one design, the numbers thereof as well as the
other particulars required may be given in a separate schedule which should be attached to this Form.

** In respect of one Design Rs. 500.00
For additional Design Rs. 200.00

FORM 12

Fee**

APPLICATION FOR ENTRY OF A MORTGAGE OR LICENCE IN REGISTER OF DESIGNS

Section 30

¹Insert (in full) name,
address and nationality. I (or we)¹ _____

_____ hereby apply that you will enter in the Register of Designs a notice of the following interest.

²Insert the nature of the claim, whether by way of mortgage or licence. I (or we) claim to be entitled² _____

_____ to an interest.

³Specify the particulars of _____ such document giving its in the Registered Design(s) No.(s)* _____ date, and the parties to the same, and showing how the claim here made is substantiated. Class _____ by virtue of³ _____

_____ And in proof whereof I (or we) transmit the accompanying⁴ _____ with an attested copy thereof.

⁴Insert the nature of the document. My (or Our) address for service in India is :-

_____ Dated this _____ day of _____ 2000

⁵To be signed by the applicant or authorised agent. (Signed)⁵ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

NOTE: * If the application is in respect of more than one design, the numbers thereof as well as the other particulars required may be given in a separate schedule which should be attached to this Form.

** In respect of one Design Rs. 500.00
For each additional Design Rs. 200.00

FORM 13

FEE **

APPLICATION FOR ENTRY OF NOTIFICATION OF DOCUMENT IN REGISTER OF DESIGNS

Section 30 and rule 37

¹Insert a description of the nature of the document, giving its date and the names, address and nationality of the parties thereto.

I (or we) transmit herewith an attested copy of¹ _____

under the Design(s) No.(s) _____ of _____
as well as the original document for verification, and I (or we)
apply that a notification thereof may be entered in the Register.

²Insert full address of party benefiting under the document.

² _____

Dated this _____ day of _____ 2000

³To be signed by the applicant or authorised agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

NOTE. --FEE: --

** In respect of one design Rs. 500.00
For each additional design Rs. 200.00

FORM 14

FEE Rs. 500

REQUEST FOR CORRECTION OF CLERICAL ERROR

Section 29

¹Insert (in full) name, address and nationality.

I (or we)¹ _____

hereby request that the following clerical error(s) _____

²Specify the document in which the error occurs.

In the² _____

No. _____ of _____, may be corrected in the manner shown in red ink in the official copy of the original²

hereunto annexed.

My (or our) address for service in India is:

³To be signed by the applicant or authorised agent.

Dated this _____ day of _____ 2000
(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS
THE PATENT OFFICE, CALCUTTA.**

FORM 15

FEE Rs. 500

REQUEST FOR CERTIFIED COPY UNDER SECTION 26 AND

RULE 41

¹Insert number and class of design. In the matter of Design No¹ _____
Class _____

²Insert name, address and I (or we)² _____
nationality. hereby request you to furnish me (or us) _____

³Set out the particulars with your certificate to the effect that³ _____
which the Controller is _____
requested to certify. _____

and to send the certificate to _____

The purpose for which the certificate is required is as _____
follows : _____

Dated this _____ day of _____ 2000

⁴To be signed by the applicant or authorised agent.

(Signed)⁴ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 16

Fee Rs. 500

APPLICATION FOR CERTIFIED COPY OF THE REGISTERED DESIGN

Section 17 (2)

¹Insert name, address and nationality.

I/we¹ _____

_____ hereby request you to furnish me (or us) a certified copy of the following design.

²Insert number and of design.

Design No.² _____ Class _____ class

³Insert the name of proprietor of the Design.

In the name of³ _____

My/Our address for service in India is:

Dated this _____ day of _____ 2000

⁴To be signed by the applicant(s) or authorised agent.

(Signed)⁴ _____

**TO
THE CONTROLLER OF DESIGN,
THE PATENT OFFICE, CALCUTTA.**

FORM 16

Fee Rs. 500

APPLICATION FOR CERTIFIED COPY OF THE REGISTERED DESIGN

Section 17 (2)

¹Insert name, address and nationality.

I/we¹ _____

_____ hereby request you to furnish me (or us) a certified copy of the following design.

²Insert number and of design.

Design No.² _____ Class _____ class

In the name of³ _____

³Insert the name of proprietor of the Design.

My/Our address for service in India is:

Dated this _____ day of _____ 2000

⁴To be signed by the applicant(s) or authorised agent.

(Signed)⁴ _____

**TO
THE CONTROLLER OF DESIGN,
THE PATENT OFFICE, CALCUTTA.**

FORM 17

FEE Rs. 500

RECTIFICATION OF REGISTER Under Section 31

¹Insert name, address and I (or we)¹ _____

nationality. _____

²Insert number and date of hereby request that the Register of Designs may be rectified in
the following manner in respect of Design No².

dated the _____

My (or our) reasons for making this application are as follows:

I (or we) declare that the facts and matters stated herein are true
to the best of my (or our) knowledge, information and belief.

My (or our) address for service in India is:

Dated this _____ day of _____ 19

³To be signed by the
applicant or authorised
agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 18

FEE*

APPLICATION FOR EXTENSION OF TIME

[See rule 15]

¹Insert (in full) name
address and nationality.

I (or We)¹ _____

hereby apply for _____ months' extension of time :-

²Quote number and year Under Rule 15 for leaving a certified copy of the design filed
of application of design with the British or convention or group of countries or Inter
governmental organisation application in respect of design

application No. _____

The reason for making this application are as follows :-

My (or Our) address for service in India is :-

Dated this _____ day of _____ 2000

³To be signed by the
applicant or authorised
agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

* Rs. 200.00 per month.

FORM 19

Fee Rs. 100

NOTICE OF OPPOSITION

(See rule 40)

(To be supplied, in duplicate).

¹Insert (in full) name and I (or we)¹ _____
address of applicant hereby give notice of my (or our) intention to oppose:
or applicants.

²Insert number and date. (g) Under Rule 41, the rectification of the Design in respect of
The Design No. ² _____

³Insert name of applicant, filed by³ _____
grantee or proprietor. granted to _____
registered in the name(s) of _____

⁴Insert grounds and short The grounds of opposition are as follows:
statement of the facts of ⁴ _____
the case. _____

My / Our address for service in India is:

Dated this _____ day of _____ 2000

⁵To be signed by the (Signed)⁵ _____
applicant(s) or
authorised agent.

**TO
THE CONTROLLER OF DESIGN,
THE PATENT OFFICE, CALCUTTA.**

FORM 20

FEE Rs. 500

NOTICE OF INTENTION TO ATTEND HEARINGS.

[See rules 29 and 40]

¹Insert (in full) name and I (or We)¹ _____
address.

²Insert particulars hereby give notice that the hearing in reference to² _____

_____ will be attended by myself (or ourselves), or by some person on my (or our) behalf.

Dated this _____ day of _____ 2000

³To be signed by the applicant or authorised agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 21

To be stamped under the
Indian Stamp Act.

POWER OF AUTHORITY TO AGENT

Section 43

¹State particulars

In connection with¹ _____

²Insert name and address of
Agent.

I (or we) hereby authorised² _____
_____ of _____

to act as my (or our) Agent and to receive all notices,
requisitions and communications until further notice.

³Strike out not required

³And I (or we) revoke the previous authority

⁴Insert name of Agent
whose authority is
canceled.

given by me (or us) to⁴ _____

in this matter.

Dated this _____ day of _____ 2000

⁵To be signed by the
applicant with official
seal and designation of
the signatory. **TO**

(Signed)⁵ _____

**THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 22

FEE Rs. 200

NOTICE OF ALTERATION OF ADDRESS OR NAME OR
AN ADDRESS FOR SERVICE IN THE
REGISTER OF DESIGNS.

RULE 31

In the matter of Design No. _____

Class _____

¹Insert (in full) name and
address

I (or We)¹ _____

_____ hereby request that _____ name, address (or _____
_____ address for service) now upon the Register
of Designs may be altered to² _____

²Insert name or full address.

_____ Address for service in India is:

Dated this _____ day of _____ 19

³To be signed by the
applicant or authorised
agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**

FORM 23

Fee Rs. 200

REQUEST FOR ENTRY OF TWO ADDRESSES FOR SERVICE IN REGISTER OF DESIGNS

Section 10

¹Insert (in full) name and address. In the matter of Design No. _____ Class _____

I (or we)¹ _____

_____ hereby request that the two following addresses for service by
may be entered in the Register of Designs.

²Insert full address

(a)² _____

(b)² _____

Dated this _____ day of _____ 19

³To be signed by the
applicant or authorised
agent.

(Signed)³ _____

**TO
THE CONTROLLER OF DESIGNS,
THE PATENT OFFICE, CALCUTTA.**
